



**Cerner Federal Solutions LLC**

**General Services Administration  
Federal Supply Service**  
**Authorized Federal Supply Schedule Price List**

*On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu-driven database system.  
The INTERNET address is GSA Advantage!® is: [www.GSAAdvantage.gov](http://www.GSAAdvantage.gov)*

**MULTIPLE AWARD SCHEDULE (MAS)**

**Contract # GS-35F-315DA**

*For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at [fss.gsa.gov](http://fss.gsa.gov)*

**Contract Period: May 20, 2016 - May 19, 2026**  
*through Modification PA-0036 (12/10/2021)*

**Cerner Federal Solutions LLC  
(dba AbleVets)**

15049 Conference Center Drive, Suite 500  
Chantilly, VA 20151-3818  
703-214-1258  
[www.ablevets.com](http://www.ablevets.com)

Socio-Economic Category: Other Than Small Business

DUNS # 078393180  
Unique Entity ID: GK8DE694A1N1

**\*\*\* The SINs listed below are Subject to Cooperative Purchasing \*\*\***

**Code F, Information Technology – Special Item No. 54151S: Information Technology (IT) Professional Services**

54151S IT Professional Services and/or labor categories for database planning and design; systems analysis, integration, and design; programming, conversion and implementation support; network services, data/records management, and testing.

- FSC/PSC Code D399: 541511 CUSTOMER COMPUTER PROGRAMMING SERVICES
- FSC/PSC Code D399: 541512 COMPUTER SYSTEMS DESIGN SERVICES
- FSC/PSC Code D399: 541513 COMPUTER FACILITIES MANAGEMENT SERVICES
- FSC/PSC Code D399: 541519 OTHER COMPUTER RELATED SERVICES

**Code F, Information Technology – Special Item No. 54151HEAL: Health Information Technology (IT) Services**

54151HEAL Includes a wide range of Health IT services to include connected health, electronic health records, health information exchanges, health analytics, personal health information management, innovative Health IT solutions, health informatics, emerging Health IT research, and other Health IT services.

- FSC/PSC Code D399: 541511 CUSTOMER COMPUTER PROGRAMMING SERVICES
- FSC/PSC Code D399: 541512 COMPUTER SYSTEMS DESIGN SERVICES
- FSC/PSC Code D399: 541513 COMPUTER FACILITIES MANAGEMENT SERVICES
- FSC/PSC Code D399: 541519 OTHER COMPUTER RELATED SERVICES

**Code F, Information Technology – Special Item No. 54151HACS: Highly Adaptive Cybersecurity Services (HACS)**

54151HACS Includes a wide range of fields such as, the seven-step Risk Management Framework services, information assurance, virus detection, network management, situational awareness and incident response, secure web hosting, and backup, security services and, Security Operations Center (SOC) services. HACS vendors are cataloged under the 5 subcategories of High Value Asset Assessments; Risk and Vulnerability Assessments, Cyber Hunt, Incident Response, and Penetration Testing.

- FSC/PSC Code D310: 541511 CUSTOMER COMPUTER PROGRAMMING SERVICES
- FSC/PSC Code D310: 541512 COMPUTER SYSTEMS DESIGN SERVICES
- FSC/PSC Code D310: 541513 COMPUTER FACILITIES MANAGEMENT SERVICES
- FSC/PSC Code D310: 541519 OTHER COMPUTER RELATED SERVICES

**Code G, Miscellaneous – Special Item No. OLM: Order-Level Materials (OLM)**

OLMs are supplies and/or services acquired in direct support of an individual task or delivery order placed against a Schedule contract or BPA. OLM pricing is not established at the Schedule contract or BPA level, but at the order level. Since OLMs are identified and acquired at the order level, the ordering contracting officer (OCO) is responsible for making a fair and reasonable price determination for all OLMs.

- FSC/PSC Code 00000: Generic NAICS Code for special SINs

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## SECTION I. CUSTOMER INFORMATION

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### 1. AWARDED SIN NUMBERS

1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s).

SPECIAL ITEM NUMBER (SIN)		Description Pages	Awarded Price Pages
54151S	Information Technology Professional Services	13-17	13
54151HEAL	Health Information Technology Services	20-24	21
54151HACS	Highly Adaptive Cybersecurity Services (HACS)	28-32	28
OLM	Order-Level Materials (OLMs)	33	N/A

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply: NOT APPLICABLE.

1c. Description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services: SEE DESCRIPTION PAGES REFERENCED IN 1a.

### 2. MAXIMUM ORDER

SIN		Maximum Order
54151S	Information Technology Professional Services	\$500,000.00
54151HEAL	Health Information Technology Services	\$500,000.00
54151HACS	Highly Adaptive Cybersecurity Services (HACS)	\$500,000.00
OLM	Order-Level Materials (OLM)	\$250,000.00

### 3. MINIMUM ORDER

SIN		Minimum Order
54151S	Information Technology Professional Services	\$100.00
54151HEAL	Health Information Technology Services	\$100.00
54151HACS	Highly Adaptive Cybersecurity Services (HACS)	\$100.00
OLM	Order-Level Materials (OLM)	N/A

### 4. GEOGRAPHIC COVERAGE (DELIVERY AREA)

Domestic and Overseas Delivery.

### 5. POINT(S) OF PRODUCTION (CITY, COUNTY, AND STATE OR FOREIGN COUNTRY)

Chantilly, Fairfax County, Virginia.

### 6. DISCOUNT FROM LIST PRICES OR STATEMENT OF NET PRICE

Prices shown are NET prices. Basic discounts have been deducted.

**7. QUANTITY DISCOUNTS**

None

**8. PROMPT PAYMENT TERMS**

None – Standard terms of Net 30 days apply

**9. GOVERNMENT PURCHASE CARDS**

9a. Government purchase cards ARE accepted at or below the micro-purchase threshold.

9b. Government purchase cards ARE NOT accepted above the micro-purchase threshold.

**10. FOREIGN ITEMS**

None

**11. DELIVERY**

11a. Time of Delivery: Negotiated on an Order basis depending on customer requirements

11b. Expedited Delivery: Customer may contact Contractor for expedited delivery

11c. Overnight and 2-day delivery. Customer may contact the Contractor for rates for overnight delivery

11d. Urgent Requirements: Customer may contact the Contractor to effect a faster delivery

**12. F.O.B. POINT(S)**

F.O.B. Origin.

**13. ORDERING**

13a. Ordering Address: 15049 Conference Center Drive, Suite 500, Chantilly, VA 20151-3818

13b. Ordering procedures: Ordering activities shall use the ordering procedures of Federal Acquisition Regulations (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules. FAR 8.405-1 governs ordering procedures for supplies, and services not requiring a statement of work. FAR 8.405-2 ordering procedures govern services requiring a statement of work.

**14. PAYMENT ADDRESS**

15049 Conference Center Drive  
Suite 500  
Chantilly, VA 20151-3818

**15. WARRANTY PROVISION**

Warranty provisions shall be established at time of order.

**16. EXPORT PACKING CHARGES**

Not Applicable

**17. TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE**

Government purchase cards **will not be accepted** for payments above the micro-purchase threshold.

**18. TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR**

Not Applicable

**19. TERMS AND CONDITIONS OF INSTALLATION**

Not Applicable

**20. TERMS AND CONDITIONS OF REPAIR PARTS**

Not Applicable

20a. Terms and conditions for any other services (if applicable) – Not Applicable

**21. LIST OF SERVICE AND DISTRIBUTION POINTS**

Not Applicable

**22. LIST OF PARTICIPATING DEALERS**

Not Applicable

**23. PREVENTIVE MAINTENANCE**

Not Applicable

**24. SPECIAL ATTRIBUTES & SECTION 508**

24a. Special attributes such as environmental attributes: Not Applicable.

24b. Section 508 compliance: Section 508 compliance information (based on EIT standards at [www.Section508.gov/](http://www.Section508.gov/)) on the supplies and services in this contract is available at the following website address (URL): [www.AbleVets.com](http://www.AbleVets.com).

**25. DATA UNIVERSAL NUMBER SYSTEM (DUNS) NUMBER**

078393180

**26. SYSTEM FOR AWARD MANAGEMENT (SAM) REGISTRATION**

Cerner Federal Solutions LLC (dba AbleVets) is registered in SAM under CAGE Code 6PE96

**27. AUTHORIZED CONTRACT NEGOTIATOR/POINT OF CONTACT**

Cornell A. Lynch, Manager, Federal Contracts Administration

Telephone: 703-214-1258

Email: [cornell.lynch@cerner.com](mailto:cornell.lynch@cerner.com)



## SECTION II. INFORMATION TECHNOLOGY PROFESSIONAL SERVICES (SIN 54151S) TERMS & CONDITIONS

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- Note 1: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.*
- Note 2: This Schedule SIN is not intended for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.*
- Note 3: Personal Identity Verification (PIV) Credentials and Services. This facilitates trusted physical and electronic access to government facilities and networks using smart card technology. PIV Credentials and Services is a key enabler of identity assurance for access control and protects Federal facilities and information systems from unauthorized access, interception, and tampering.*
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### 1. SCOPE

- (a) The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.
- (b) The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

### 2. PERFORMANCE INCENTIVES

- (a) Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
- (b) The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- (c) Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

### 3. ORDER

- (a) Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include GSAR 552.232-73 Availability of Funds for the Next Fiscal Year, as applicable. The purchase order shall specify the availability of funds and the period for which funds are available.

- (b) All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

#### **4. PERFORMANCE OF SERVICES**

- (a) The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity
- (b) The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- (c) The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- (d) Any Contractor travel required in the performance of IT must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

#### **5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)**

- (a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-
  - 1) Cancel the stop-work order; or
  - 2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.
- (b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-
  - 1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
  - 2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

- (c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.
- (d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

## 6. INSPECTION OF SERVICES

In accordance with GSAR 552.212-4 CONTRACT TERMS AND CONDITIONS-- COMMERCIAL ITEMS (OCT 2018) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and GSAR 552.212-4 CONTRACT TERMS AND CONDITIONS - COMMERCIAL ITEMS (OCT 2018) (ALTERNATE I - JAN 2017) (DEVIATION – FEB 2007) applies to Time- and-Materials and Labor-Hour Contracts orders placed under this contract.

## 7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (MAY 2014) Rights in Data – General, may apply.

## 8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

## 9. INDEPENDENT CONTRACTOR

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

## 10. ORGANIZATIONAL CONFLICTS OF INTEREST

### (a) Definitions:

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

- (b) To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when

placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

## **11. INVOICES**

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

## **12. PAYMENTS**

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at GSAR 552.212-4 (OCT 2018) (ALTERNATE I – JAN 2017) (DEVIATION – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at GSAR 552.212-4 (OCT 2018) (ALTERNATE I – JAN 2017) (DEVIATION – FEB 2007) applies to labor-hour orders placed under this contract. As prescribed in 16.601(e)(3), insert the following provision:

- (a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
- (b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—
  - 1) The Offeror;
  - 2) Subcontractors; and/or
  - 3) Divisions, subsidiaries, or affiliates of the Offeror under a common control.

## **13. RESUMES**

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

## **14. INCIDENTAL SUPPORT COSTS**

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

**15. APPROVAL OF SUBCONTRACTS**

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

**16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING**

- (a) A description of each type of IT Service offered under Special Item Number 54151S IT Professional Services has been presented in paragraphs 17-19 below in the same manner as the Contractor sells to its commercial and other ordering activity customers. For hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service has been provided.
- (b) Pricing for all IT Professional Services is in accordance with the Contractor's customary commercial practices, e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.

**17. PRICING**

- (a) Schedule of Prices for IT Professional Services

SIN	Labor Category Description	GSA Hourly Rate (With IFF)
54151S	Analyst, Jr	\$116.19
54151S	Help Desk	\$62.84
54151S	Subject Matter Expert, Sr	\$293.22
54151S	Developer, Sr	\$209.41
54151S	Developer, Staff	\$157.89
54151S	Tester, Senior	\$147.02
54151S	Tester, Staff	\$132.38

- (b) Rate Assumptions:
  - 1) On Site/Off Site Rates: Rates are the same for on or off-site work performance.
  - 2) Escalation/Price Adjustments: Rates are valid for the full period covered by this Contract unless modified in accordance with GSAR Clause 552.216-70 Economic Price Adjustment – Multiple Award Schedule Contracts.

**18. SUBSTITUTION METHODOLOGIES**

(a) Education Substitutions for Labor Categories:

<p>Bachelor's Degree</p>	<p>A.A. and 2 years additional work experience in the specified field in the delivery/task order.</p> <p>No degree and 4 years additional work experience in the specified field in the delivery/task order.</p>
<p>Master's Degree</p>	<p>Bachelor's Degree and 2 years additional work experience in the specified field in the delivery/task order.</p> <p>A.A. and 4 years additional work experience in the specified field in the delivery/task order.</p> <p>No Degree and 6 years additional work experience in the specified field in the delivery/task order.</p>

**19. LABOR CATEGORY DESCRIPTIONS FOR IT PROFESSIONAL SERVICES**

<p><b>Labor Category</b></p>	<p><b>Description</b></p>	<p><b>Min. Education</b></p>
<p>Analyst, Junior</p>	<p><b>Minimum General Experience:</b> Two (2) or more years experience in analytic activities. Examples include planning, programming, and budgeting practices and procedures, procurement systems, Cost Proposal Evaluations; Cost Accounting Techniques; Data Collection and Analysis; Development of Cost Estimates; Accounting System Design; Contract Acquisition and Modification Requests, and/or Work Statement Development and Review.</p> <p><b>Functional Responsibility:</b> Analyzes user needs to determine functional requirements for business and/or systems. Performs analysis to identify required tasks and their interrelationships. Performs systems analysis for business and information management systems. Performs testing duties to validate requirements are met. Supports the business needs of the solution being implemented. May perform other duties as assigned.</p>	<p>Bachelor's Degree</p> <p>OR</p> <p>Equivalent combination of education &amp; experience</p>
<p>Help Desk</p>	<p><b>Minimum General Experience:</b> No experience is required for this position however demonstration of responsible and effective interpersonal communication skills is favorable.</p> <p><b>Functional Responsibility:</b> A Help Desk Technician is able to respond to end user request for assistance using existing manuals and scripted responses. Must be able to effectively interact with customers and be able to refer ongoing issues to the appropriate engineering support team.</p>	<p>High School Degree</p>

Labor Category	Description	Min. Education
Subject Matter Expert, Senior	<p><b>Minimum General Experience:</b> Ten (10) years experience, or more, providing the overall direction of client engagements and providing leadership to project teams in support of the subject matter for which services will be performed in addressing stated customer requirements. Examples include communicating with client executive management to address critical issues and providing guidance to projects.</p> <p><b>Functional Responsibility:</b> Expert in multiple defined disciplines. Defines the problems and analyzes and develops plans and requirements in the subject matter area for moderately complex to complex systems. Prepares and submits recommendations for implementation of programs and systems specifications in the following specialties: information systems architecture, networking; telecommunications , automation, communications protocols, risk management/electronic analysis, software, lifecycle management, and software development methodologies , Provides, technical, managerial, and administrative direction for problem definition, analysis, requirements development, and implementation for complex to extremely complex systems in the subject matter area. May be asked to function in a supervisory role. Ability to manage senior stakeholders at the client and within the project sponsor team. Ability to review and approve documentation. May perform other duties, as assigned.</p>	<p>Bachelor's degree in engineering or related scientific or technical discipline</p> <p>OR</p> <p>Equivalent combination of education &amp; experience</p>
Developer, Senior	<p><b>Minimum General Experience:</b> Five (5) years experience, or more. Demonstrated ability to manage independently or to manage a team involved in the designs, modification, operations and maintenance, development and implementation of software systems and applications.</p> <p><b>Functional Responsibility:</b> Understands the strategic vision of the client and the program. Ability to complete all aspects of the product development lifecycle (requirements, design, architecture, coding, testing and implementation) including a wide range of solutions in support of requirements for information technology projects. Ability to assess architecture and infrastructure to design and troubleshoot complex integrated systems. Ability to design, develop and implement production ready systems in an iterative environment. Responsible for understanding and gathering intelligence to define client scope and objectives for every area of the program, develops or modifies processes to solve complex problems for computer systems and business and electronic interfaces to achieve desired results through the use of innovative technologies. Develops and applies engineering and design methods, theories, and research techniques in the investigation and solution of complex and advanced system requirements, hardware/software interfaces and applications, and solutions. Possesses and applies expertise in one or more professional or technical specialty areas on multiple complex work assignments. Assignments are broad, requiring originality and innovation in determining how to accomplish tasks. Operates with appreciable latitude in developing methodology and preparing solutions to problems. Will have supervisory role. Interacts and reports to client project management staff on a regular basis.</p>	<p>Bachelor's Degree in Computer Science, Engineering, or Information Technology</p> <p>OR</p> <p>Equivalent combination of education &amp; experience.</p>

Labor Category	Description	Min. Education
Developer, Staff	<p><b>Minimum General Experience:</b> Two (2) years experience or more, in Software Development Lifecycle (SDLC) activities. Demonstrated knowledge in one or more professional or technical specialty areas on work assignments. Experience applying engineering and design methods, theories, and research techniques in the investigation and solution of system requirements, hardware/software interfaces and applications, and solutions.</p> <p><b>Functional Responsibility:</b> Ability to assist in the modification, design, development, operations and maintenance and implementation of software systems and applications. Able to work in many aspects of the product development lifecycle including a wide range of solutions in support of requirements for IT projects. Interface with clients to define client scope and objectives for project areas. Applies engineering and design methods, theories, and research techniques in the solution of system requirements, hardware/software interfaces, applications, and solutions. Participates in design, development, engineering, and architecture support.</p>	<p>Bachelor's Degree in Computer Science, Engineering, or Information Technology</p> <p>OR</p> <p>Equivalent combination of education &amp; experience</p>
Tester, Senior	<p><b>Minimum General Experience:</b> Five (5) years experience, or more, with SDLC test activities. A Senior Tester must have experience working with developers, end users and organizations to create test plans and test scripts. Experience in creating reports, configuring necessary hardware, and operating environments as needed to complete assigned testing. Must have comprehensive technical expertise on IT products, operating systems, software, hardware, systems and networks and specialized environments. Must have experience in writing or assisting in the development of test plans and test procedures.</p> <p><b>Functional Responsibility:</b> An Integration Tester must oversee all test events and be able to manage multiple test events defining and staffing these test events with appropriate resources. Must coordinate with developers and functional end users to create test plans and test scripts. Coordinate with test sites and other team participants to plan test events. Approves test reports. Monitors and updates bug reports as needed including bug report closure. Must have experience with configuring necessary hardware and operating environments as needed to complete assigned testing. Must have technical expertise on specific products, operating systems and specialized environments. Must have experience in writing or assisting in the development of test plans and test procedures. Must manage the defect database under the guidance of senior QA engineers.</p>	<p>Bachelor's Degree in Computer Science, Engineering, Information Technology</p> <p>OR</p> <p>Equivalent combination of education &amp; experience</p>



Labor Category	Description	Min. Education
Tester, Staff	<p><b>Minimum General Experience:</b> Two (2) years experience, or more, with SDLC test activities. Must have experience in the coordination and management of test events in accordance with approved test plans, procedures and scripts. Must have knowledge and skills to ensure that test environments are set up accurately.</p> <p><b>Functional Responsibility:</b> A Tester must conduct system tests in accordance with specific written test scripts. Must be able to document both successful and unsuccessful results. Must be able to test hardware, software and networks.</p>	<p>Bachelor's Degree in Computer Science, Engineering, or IT</p> <p>OR</p> <p>Equivalent combination of education &amp; experience</p>

## SECTION III. HEALTH INFORMATION TECHNOLOGY SERVICES (SIN 54151HEAL) TERMS & CONDITIONS

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**Note 1:** *This SIN is limited to professional Health IT Services only. Any non-professional labor categories must be procured only under SIN ANCILLARY (Ancillary Supplies and Services). All non-professional labor categories must be incidental to, and used solely to support Health IT services, and cannot be purchased separately. Software and hardware products are out of scope.*

**Note 2:** *Labor categories under the Special Item Number 54151S Information Technology Professional Services may remain under SIN 54151S unless the labor categories are specific to the Health IT SIN 54151HEAL.*

**Services offered through this Health IT SIN shall be in accordance with the following laws and standards when applicable to the specific task orders, including but not limited to:**

- Health Information Technology for Economic and Clinical Health Act of 2009 (HITECH)
  - The Health Insurance Portability and Accountability Act of 1996 (HIPAA)
  - National Institute of Standards and Technology (NIST) Federal Information Processing Standards (FIPS) and Special Publications
  - Federal Information Security Management Act (FISMA) of 2002
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### 1. SCOPE

- (a) The labor categories, prices, terms and conditions stated under Special Item Number 132-56 Health Information Technology Services apply exclusively to Health IT Services within the scope of this Information Technology Schedule.
- (b) This SIN is limited to Health IT Services only. Software and hardware products are out of scope. Hardware and software can be acquired through different Special Item Numbers on the MAS Schedule (e.g., 511120 Software Licenses, 33411 Purchasing of New Electronic Equipment).
- (c) This SIN provides ordering activities with access to Health IT services
- (d) Health IT Services provided under this SIN shall comply with all Healthcare certifications and industry standards as applicable at the task order level.
- (e) The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

### 2. ORDER

- (a) Agencies may use written orders, Electronic Data Interchange (EDI) orders, Blanket Purchase Agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall

continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include GSAR 552.232-73 Availability of Funds for the Next Fiscal Year, as applicable. The purchase order shall specify the availability of funds and the period for which funds are available.

- (b) All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

### **3. PERFORMANCE OF SERVICES**

- (a) The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity
- (b) The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- (c) The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- (d) Any Contractor travel required in the performance of Health IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts. All travel will be agreed upon with the client prior to the Contractor's travel.

### **4. INSPECTION OF SERVICES**

In accordance with GSAR 552.212-4 CONTRACT TERMS AND CONDITIONS-- COMMERCIAL ITEMS (OCT 2018) (DEVIATION - FEB 2007) (DEVIATION FEB 2018) for Firm-Fixed Price orders and GSAR 552.212-4 CONTRACT TERMS AND CONDITIONS -COMMERCIAL ITEMS (OCT 2018) (ALTERNATE I - JAN 2017) (DEVIATION - FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

### **5. RESPONSIBILITIES OF THE CONTRACTOR**

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (MAR 2014) Rights in Data - General, may apply.

### **6. RESPONSIBILITIES OF THE ORDERING ACTIVITY**

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite Health IT Services.

### **7. INDEPENDENT CONTRACTOR**

All Health IT Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

### **8. ORGANIZATIONAL CONFLICTS OF INTEREST**

- (a) Definitions:

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

- (b) To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

## **9. INVOICES**

The Contractor, upon completion of the work ordered, shall submit invoices for Health IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

## **10. RESUMES**

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

## **11. INCIDENTAL SUPPORT COSTS**

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

## **12. APPROVAL OF SUBCONTRACTS**

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

## **13. DESCRIPTION OF HEALTH IT SERVICES AND PRICING**

- (a) A description of each type of IT Service offered under Special Item Numbers 54151HEAL Health IT Services has been presented in the same manner as the Contractor sells to its commercial and other ordering activity customers in paragraphs 14 – 16 below. For hourly

rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the services has been provided.

- (b) Pricing for all IT Professional Services is in accordance with the Contractor’s customary commercial practices, e.g., hourly rates, monthly rates, term rates, and/or fixed prices, minimum general experience and minimum education.

**14. PRICING**

- (a) Schedule of Prices for Health IT SINs

SIN	Labor Category Description	GSA Hourly Rate (With IFF)
54151HEAL	Analyst, Jr	\$116.19
54151HEAL	Help Desk	\$62.84
54151HEAL	Subject Matter Expert, Sr	\$293.22
54151HEAL	Developer, Sr	\$209.41
54151HEAL	Developer, Staff	\$157.89
54151HEAL	Tester, Senior	\$147.02
54151HEAL	Tester, Staff	\$132.38

- (b) Rate Assumptions

- 1) On Site/Off Site Rates: Rates are the same for on or off-site work performance.
- 2) Escalation/Price Adjustments: Rates are valid for the full period covered by this Contract unless modified in accordance with GSAR Clause 552.216-70 Economic Price Adjustment – Multiple Award Schedule Contracts.

**15. SUBSTITUTION METHODOLOGIES**

- (a) Education Substitutions for Labor Categories:

Degree	Substitution Methodology
Bachelor’s Degree	A.A. and 2 years additional work experience in the specified field in the delivery/task order  No degree and 4 years additional work experience in the specified field in the delivery/task order
Master’s Degree	Bachelor’s Degree and 2 years additional work experience in the specified field in the delivery/task order.  A.A. and 4 years additional work experience in the specified field in the delivery/task order.  No Degree and 6 years additional work experience in the specified field in the delivery/task order

**16. LABOR CATEGORY DESCRIPTIONS FOR HEALTH IT SERVICES**

Labor Category	Description	Min. Education
Analyst, Junior	<p><b>Minimum General Experience:</b> Two (2) or more years experience in analytic activities. Examples include planning, programming, and budgeting practices and procedures, procurement systems, Cost Proposal Evaluations; Cost Accounting Techniques; Data Collection and Analysis; Development of Cost Estimates; Accounting System Design; Contract Acquisition and Modification Requests, and/or Work Statement Development and Review.</p> <p><b>Functional Responsibility:</b> Analyzes user needs to determine functional requirements for business and/or systems. Performs analysis to identify required tasks and their interrelationships. Performs systems analysis for business and information management systems. Performs testing duties to validate requirements are met. Supports the business needs of the solution being implemented. May perform other duties as assigned.</p>	<p>Bachelor's Degree</p> <p>OR</p> <p>Equivalent combination of education &amp; experience</p>
Help Desk	<p><b>Minimum General Experience:</b> No experience is required for this position however demonstration of responsible and effective interpersonal communication skills is favorable.</p> <p><b>Functional Responsibility:</b> A Help Desk Technician is able to respond to end user request for assistance using existing manuals and scripted responses. Must be able to effectively interact with customers and be able to refer ongoing issues to the appropriate engineering support team.</p>	<p>High School Degree</p>
Subject Matter Expert, Senior	<p><b>Minimum General Experience:</b> Ten (10) years experience, or more, providing the overall direction of client engagements and providing leadership to project teams in support of the subject matter for which services will be performed in addressing stated customer requirements. Examples include communicating with client executive management to address critical issues and providing guidance to projects.</p> <p><b>Functional Responsibility:</b> Expert in multiple defined disciplines. Defines the problems and analyzes and develops plans and requirements in the subject matter area for moderately complex to complex systems. Prepares and submits recommendations for implementation of programs and systems specifications in the following specialties: information systems architecture, networking; telecommunications , automation, communications protocols, risk management/electronic analysis, software , lifecycle management, and software development methodologies , Provides, technical, managerial, and administrative direction for problem definition, analysis, requirements development, and implementation for complex to extremely complex systems in the subject matter area. May be asked to function in a supervisory role. Ability to manage senior stakeholders at the client and within the project sponsor team. Ability to review and approve documentation. May perform other duties, as assigned.</p>	<p>Bachelor's degree in engineering or related scientific or technical discipline</p> <p>OR</p> <p>Equivalent combination of education &amp; experience</p>

Labor Category	Description	Min. Education
Developer, Senior	<p><b>Minimum General Experience:</b> Five (5) years experience, or more. Demonstrated ability to manage independently or to manage a team involved in the designs, modification, operations and maintenance, development and implementation of software systems and applications.</p> <p><b>Functional Responsibility:</b> Understands the strategic vision of the client and the program. Ability to complete all aspects of the product development lifecycle (requirements, design, architecture, coding, testing and implementation) including a wide range of solutions in support of requirements for information technology projects. Ability to assess architecture and infrastructure to design and troubleshoot complex integrated systems. Ability to design, develop and implement production ready systems in an iterative environment. Responsible for understanding and gathering intelligence to define client scope and objectives for every area of the program, develops or modifies processes to solve complex problems for computer systems and business and electronic interfaces to achieve desired results through the use of innovative technologies. Develops and applies engineering and design methods, theories, and research techniques in the investigation and solution of complex and advanced system requirements, hardware/software interfaces and applications, and solutions. Possesses and applies expertise in one or more professional or technical specialty areas on multiple complex work assignments. Assignments are broad, requiring originality and innovation in determining how to accomplish tasks. Operates with appreciable latitude in developing methodology and preparing solutions to problems. Will have supervisory role. Interacts and reports to client project management staff on a regular basis.</p>	<p>Bachelor's Degree in Computer Science, Engineering, or Information Technology</p> <p>OR</p> <p>Equivalent combination of education &amp; experience.</p>
Developer, Staff	<p><b>Minimum General Experience:</b> Two (2) years experience or more, in Software Development Lifecycle (SDLC) activities. Demonstrated knowledge in one or more professional or technical specialty areas on work assignments. Experience applying engineering and design methods, theories, and research techniques in the investigation and solution of system requirements, hardware/software interfaces and applications, and solutions.</p> <p><b>Functional Responsibility:</b> Ability to assist in the modification, design, development, operations and maintenance and implementation of software systems and applications. Able to work in many aspects of the product development lifecycle including a wide range of solutions in support of requirements for IT projects. Interface with clients to define client scope and objectives for project areas. Applies engineering and design methods, theories, and research techniques in the solution of system requirements, hardware/software interfaces, applications, and solutions. Participates in design, development, engineering, and architecture support.</p>	<p>Bachelor's Degree in Computer Science, Engineering, or Information Technology</p> <p>OR</p> <p>Equivalent combination of education &amp; experience</p>

Labor Category	Description	Min. Education
Tester, Senior	<p><b>Minimum General Experience:</b> Five (5) years experience, or more, with SDLC test activities. A Senior Tester must have experience working with developers, end users and organizations to create test plans and test scripts. Experience in creating reports, configuring necessary hardware, and operating environments as needed to complete assigned testing. Must have comprehensive technical expertise on IT products, operating systems, software, hardware, systems and networks and specialized environments. Must have experience in writing or assisting in the development of test plans and test procedures.</p> <p><b>Functional Responsibility:</b> An Integration Tester must oversee all test events and be able to manage multiple test events defining and staffing these test events with appropriate resources. Must coordinate with developers and functional end users to create test plans and test scripts. Coordinate with test sites and other team participants to plan test events. Approves test reports. Monitors and updates bug reports as needed including bug report closure. Must have experience with configuring necessary hardware and operating environments as needed to complete assigned testing. Must have technical expertise on specific products, operating systems and specialized environments. Must have experience in writing or assisting in the development of test plans and test procedures. Must manage the defect database under the guidance of senior QA engineers.</p>	<p>Bachelor's Degree in Computer Science, Engineering, Information Technology</p> <p>OR</p> <p>Equivalent combination of education &amp; experience</p>
Tester, Staff	<p><b>Minimum General Experience:</b> Two (2) years experience, or more, with SDLC test activities. Must have experience in the coordination and management of test events in accordance with approved test plans, procedures and scripts. Must have knowledge and skills to ensure that test environments are set up accurately.</p> <p><b>Functional Responsibility:</b> A Tester must conduct system tests in accordance with specific written test scripts. Must be able to document both successful and unsuccessful results. Must be able to test hardware, software and networks.</p>	<p>Bachelor's Degree in Computer Science, Engineering, or IT</p> <p>OR</p> <p>Equivalent combination of education &amp; experience</p>



## SECTION IV. HIGHLY ADAPTIVE CYBERSECURITY SERVICES (HACS) TERMS AND CONDITIONS (SIN 54151HACS)

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**Note 1:** *Non-professional labor categories must be incidental to, and used solely to support Highly Adaptive Cybersecurity Services, and cannot be purchased separately. Further, non-professional labor categories shall be offered under SIN 132 100 only.*

**Note 2:** *Labor categories under the Special Item Number 54151S Information Technology Professional Services may remain under SIN 51541S unless the labor categories are specific to the Highly Adaptive Cybersecurity Services SIN 54151HACS.*

*Vendor suitability for offering services through the Highly Adaptive Cybersecurity Services (HACS) SINs must be in accordance with the following laws and standards when applicable to the specific task orders, including but not limited to:*

- Federal Acquisition Regulation (FAR) Part 52.204-21*
- OMB Memorandum M-06-19 - Reporting Incidents Involving Personally Identifiable Information and Incorporating the Cost for Security in Agency Information Technology Investments*
- OMB Memorandum M -07-16 - Safeguarding Against and Responding to the Breach of Personally Identifiable Information*
- OMB Memorandum M-16-03 - Fiscal Year 2015-2016 Guidance on Federal Information Security and Privacy Management Requirements*
- OMB Memorandum M-16-04 – Cybersecurity Implementation Plan (CSIP) for Federal Civilian Government*
- The Cybersecurity National Action Plan (CNAP)*
- NIST SP 800-14 - Generally Accepted Principles and Practices for Securing Information Technology Systems*
- NIST SP 800-27A - Engineering Principles for Information Technology Security (A Baseline for Achieving Security)*
- NIST SP 800-30 - Guide for Conducting Risk Assessments*
- NIST SP 800-35 - Guide to Information Technology Security Services*
- NIST SP 800-37 - Guide for Applying the Risk Management Framework to Federal Information Systems: A Security Life Cycle Approach*
- NIST SP 800-39 - Managing Information Security Risk: Organization, Mission, and Information System View*
- NIST SP 800-44 - Guidelines on Securing Public Web Servers*
- NIST SP 800-48 - Guide to Securing Legacy IEEE 802.11 Wireless Networks*
- NIST SP 800-53 – Security and Privacy Controls for Federal Information Systems and Organizations*
- NIST SP 800-61 - Computer Security Incident Handling Guide*
- NIST SP 800-64 - Security Considerations in the System Development Life Cycle*
- NIST SP 800-82 - Guide to Industrial Control Systems (ICS) Security*

- *NIST SP 800-86 - Guide to Integrating Forensic Techniques into Incident Response*
  - *NIST SP 800-115 - Technical Guide to Information Security Testing and Assessment*
  - *NIST SP 800-128 - Guide for Security-Focused Configuration Management of Information Systems*
  - *NIST SP 800-137 - Information Security Continuous Monitoring (ISCM) for Federal Information Systems and Organizations*
  - *NIST SP 800-153 - Guidelines for Securing Wireless Local Area Networks (WLANs)*
  - *NIST SP 800-171 - Protecting Controlled Unclassified Information in non-federal Information Systems and Organizations*
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## 1. SCOPE

- (a) The labor categories, prices, terms and conditions stated under Special Item Number 51541HACS Health Information Technology Services apply exclusively to Health IT Services within the scope of this Information Technology Schedule.
- (b) Services under these SINs are limited to Highly Adaptive Cybersecurity Services only. Software and hardware products are under different Special Item Numbers on the MAS Schedule (e.g., 511120 Software Licenses, 33411 Purchasing of New Electronic Equipment), and may be quoted along with services to provide a total solution.
- (c) These SINs provide ordering activities with access to Highly Adaptive Cybersecurity services only.
- (d) Highly Adaptive Cybersecurity Services provided under these SINs shall comply with all Cybersecurity certifications and industry standards as applicable pertaining to the type of services as specified by ordering agency.
- (e) The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

## 2. ORDER

- (a) Agencies may use written orders, Electronic Data Interchange (EDI) orders, Blanket Purchase Agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include GSAR 552.232-73 Availability of Funds for the Next Fiscal Year, as applicable. The purchase order shall specify the availability of funds and the period for which funds are available.
- (b) All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

### **3. PERFORMANCE OF SERVICES**

- (a) The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity. All Contracts will be fully funded.
- (b) The Contractor agrees to render services during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- (c) The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- (d) Any Contractor travel required in the performance of Highly Adaptive Cybersecurity Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts. All travel will be agreed upon with the client prior to the Contractor's travel.

### **4. INSPECTION OF SERVICES**

Inspection of services is in accordance with GSAR 552.212-4 - CONTRACT TERMS AND CONDITIONS – COMMERCIAL ITEMS (OCT 2018) (DEVIATION – FEB 2018) for Firm-Fixed Price and GSAR 552.212-4 – CONTRACT TERMS AND CONDITIONS – COMMERCIAL ITEMS (OCT 2018) (ALTERNATE I, JAN 2017) (DEVISION FEB 2007) for Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

### **5. RESPONSIBILITIES OF THE CONTRACTOR**

- (a) The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (MAY 2014) Rights in Data – General, may apply.
- (b) The Contractor shall comply with contract clause (52.204-21) to the Federal Acquisition Regulation (FAR) for the basic safeguarding of contractor information systems that process, store, or transmit Federal data received by the contract in performance of the contract. This includes contract documents and all information generated in the performance of the contract.

### **6. RESPONSIBILITIES OF THE ORDERING ACTIVITY**

Subject to the ordering activity's security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite Highly Adaptive Cybersecurity Services.

### **7. INDEPENDENT CONTRACTOR**

All Highly Adaptive Cybersecurity Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

### **8. ORGANIZATIONAL CONFLICTS OF INTEREST**

- (a) Definitions:

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

- (b) To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

## **9. INVOICES**

The Contractor, upon completion of the work ordered, shall submit invoices for Highly Adaptive Cybersecurity Services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

## **10. RESUMES**

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

## **11. APPROVAL OF SUBCONTRACTS**

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

## **12. DESCRIPTION OF HIGHLY ADAPTIVE CYBERSECURITY SERVICES AND PRICING**

- (a) A description of each type of Highly Adaptive Cybersecurity Service offered under Special Item Number 54151HACS is provided in paragraphs 13-15 below and is presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. For hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the services have been provided
- (b) Pricing for all Highly Adaptive Cybersecurity Services under this Schedule is in accordance with the Contractor’s customary commercial practices, e.g., hourly rates, minimum general experience and minimum education.

**13. PRICING**

(a) Schedule of Prices: SIN 54151HACS Highly Adaptive Cybersecurity Services (HACS)  
 (Subject to Cooperative Purchasing)

SIN	Labor Category Description	GSA Hourly Rate (With IFF)
54151HACS	Analyst, Jr	\$116.19
54151HACS	Developer, Sr	\$209.41
54151HACS	Developer, Staff	\$157.89
54151HACS	Subject Matter Expert, Sr	\$293.22
54151HACS	Tester, Senior	\$147.02
54151HACS	Tester, Staff	\$132.38

(b) Rate Assumptions

- 1) On Site/Off Site Rates: Rates are the same for on or off-site work performance.
- 2) Escalation/Price Adjustments: Rates are valid for the full period covered by this Contract unless modified in accordance with GSAR Clause 552.216-70 Economic Price Adjustment – Multiple Award Schedule Contracts.

**14. SUBSTITUTION METHODOLOGIES**

(a) Education Substitutions for Labor Categories:

Degree	Substitution Methodology
<i>Bachelor's Degree</i>	<ol style="list-style-type: none"> <li>1) A.A. and 2 years additional work experience in the specified field in the delivery/task order</li> <li>2) No degree and 4 years additional work experience in the specified field in the delivery/task order</li> </ol>
<i>Master's Degree</i>	<ol style="list-style-type: none"> <li>1) Bachelor's Degree and 2 years additional work experience in the specified field in the delivery/task order.</li> <li>2) A.A. and 4 years additional work experience in the specified field in the delivery/task order.</li> <li>3) No Degree and 6 years additional work experience in the specified field in the delivery/task order</li> </ol>

**15. LABOR CATEGORY DESCRIPTIONS FOR HACS (SIN 54151HACS)**

Labor Category	Description	Min. Education
Analyst, Junior	<p><b>Minimum General Experience:</b> Two (2) or more years experience in analytic activities. Examples include planning, programming, and budgeting practices and procedures, procurement systems, Cost Proposal Evaluations; Cost Accounting Techniques; Data Collection and Analysis; Development of Cost Estimates; Accounting System Design; Contract Acquisition and Modification Requests, and/or Work Statement Development and Review.</p> <p><b>Functional Responsibility:</b> Analyzes user needs to determine functional requirements for business and/or systems. Performs analysis to identify required tasks and their interrelationships. Performs systems analysis for business and information management systems. Performs testing duties to validate requirements are met. Supports the business needs of the solution being implemented. May perform other duties as assigned.</p>	<p>Bachelor's Degree</p> <p>OR</p> <p>Equivalent combination of education &amp; experience</p>
Help Desk	<p><b>Minimum General Experience:</b> No experience is required for this position however demonstration of responsible and effective interpersonal communication skills is favorable.</p> <p><b>Functional Responsibility:</b> A Help Desk Technician is able to respond to end user request for assistance using existing manuals and scripted responses. Must be able to effectively interact with customers and be able to refer ongoing issues to the appropriate engineering support team.</p>	<p>High School Degree</p>
Subject Matter Expert, Senior	<p><b>Minimum General Experience:</b> Ten (10) years experience, or more, providing the overall direction of client engagements and providing leadership to project teams in support of the subject matter for which services will be performed in addressing stated customer requirements. Examples include communicating with client executive management to address critical issues and providing guidance to projects.</p> <p><b>Functional Responsibility:</b> Expert in multiple defined disciplines. Defines the problems and analyzes and develops plans and requirements in the subject matter area for moderately complex to complex systems. Prepares and submits recommendations for implementation of programs and systems specifications in the following specialties: information systems architecture, networking; telecommunications , automation, communications protocols, risk management/electronic analysis, software , lifecycle management, and software development methodologies , Provides, technical, managerial, and administrative direction for problem definition, analysis, requirements development, and implementation for complex to extremely complex systems in the subject matter area. May be asked to function in a supervisory role. Ability to manage senior stakeholders at the client and within the project sponsor team. Ability to review and approve documentation. May perform other duties, as assigned.</p>	<p>Bachelor's degree in engineering or related scientific or technical discipline</p> <p>OR</p> <p>Equivalent combination of education &amp; experience</p>

Labor Category	Description	Min. Education
Developer, Senior	<p><b>Minimum General Experience:</b> Five (5) years experience, or more. Demonstrated ability to manage independently or to manage a team involved in the designs, modification, operations and maintenance, development and implementation of software systems and applications.</p> <p><b>Functional Responsibility:</b> Understands the strategic vision of the client and the program. Ability to complete all aspects of the product development lifecycle (requirements, design, architecture, coding, testing and implementation) including a wide range of solutions in support of requirements for information technology projects. Ability to assess architecture and infrastructure to design and troubleshoot complex integrated systems. Ability to design, develop and implement production ready systems in an iterative environment. Responsible for understanding and gathering intelligence to define client scope and objectives for every area of the program, develops or modifies processes to solve complex problems for computer systems and business and electronic interfaces to achieve desired results through the use of innovative technologies. Develops and applies engineering and design methods, theories, and research techniques in the investigation and solution of complex and advanced system requirements, hardware/software interfaces and applications, and solutions. Possesses and applies expertise in one or more professional or technical specialty areas on multiple complex work assignments. Assignments are broad, requiring originality and innovation in determining how to accomplish tasks. Operates with appreciable latitude in developing methodology and preparing solutions to problems. Will have supervisory role. Interacts and reports to client project management staff on a regular basis.</p>	<p>Bachelor's Degree in Computer Science, Engineering, or Information Technology</p> <p>OR</p> <p>Equivalent combination of education &amp; experience.</p>
Developer, Staff	<p><b>Minimum General Experience:</b> Two (2) years experience or more, in Software Development Lifecycle (SDLC) activities. Demonstrated knowledge in one or more professional or technical specialty areas on work assignments. Experience applying engineering and design methods, theories, and research techniques in the investigation and solution of system requirements, hardware/software interfaces and applications, and solutions.</p> <p><b>Functional Responsibility:</b> Ability to assist in the modification, design, development, operations and maintenance and implementation of software systems and applications. Able to work in many aspects of the product development lifecycle including a wide range of solutions in support of requirements for IT projects. Interface with clients to define client scope and objectives for project areas. Applies engineering and design methods, theories, and research techniques in the solution of system requirements, hardware/software interfaces, applications, and solutions. Participates in design, development, engineering, and architecture support.</p>	<p>Bachelor's Degree in Computer Science, Engineering, or Information Technology</p> <p>OR</p> <p>Equivalent combination of education &amp; experience</p>

Labor Category	Description	Min. Education
Tester, Senior	<p><b>Minimum General Experience:</b> Five (5) years experience, or more, with SDLC test activities. A Senior Tester must have experience working with developers, end users and organizations to create test plans and test scripts. Experience in creating reports, configuring necessary hardware, and operating environments as needed to complete assigned testing. Must have comprehensive technical expertise on IT products, operating systems, software, hardware, systems and networks and specialized environments. Must have experience in writing or assisting in the development of test plans and test procedures.</p> <p><b>Functional Responsibility:</b> An Integration Tester must oversee all test events and be able to manage multiple test events defining and staffing these test events with appropriate resources. Must coordinate with developers and functional end users to create test plans and test scripts. Coordinate with test sites and other team participants to plan test events. Approves test reports. Monitors and updates bug reports as needed including bug report closure. Must have experience with configuring necessary hardware and operating environments as needed to complete assigned testing. Must have technical expertise on specific products, operating systems and specialized environments. Must have experience in writing or assisting in the development of test plans and test procedures. Must manage the defect database under the guidance of senior QA engineers.</p>	<p>Bachelor's Degree in Computer Science, Engineering, Information Technology</p> <p>OR</p> <p>Equivalent combination of education &amp; experience</p>
Tester, Staff	<p><b>Minimum General Experience:</b> Two (2) years experience, or more, with SDLC test activities. Must have experience in the coordination and management of test events in accordance with approved test plans, procedures and scripts. Must have knowledge and skills to ensure that test environments are set up accurately.</p> <p><b>Functional Responsibility:</b> A Tester must conduct system tests in accordance with specific written test scripts. Must be able to document both successful and unsuccessful results. Must be able to test hardware, software and networks.</p>	<p>Bachelor's Degree in Computer Science, Engineering, or IT</p> <p>OR</p> <p>Equivalent combination of education &amp; experience</p>



## SECTION V. ORDER LEVEL MATERIALS (OLMs) (SIN OLM)

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### 1. DESCRIPTION OF ORDER LEVEL MATERIALS (OLMs)

Order-Level Materials (OLMs) are supplies and/or services acquired in direct support of an individual task or delivery order placed against a Federal Supply Schedule (FSS) contract or FSS Blanket purchase agreement (BPA). OLMs are not defined, priced, or awarded at the FSS contract level. They are unknown before a task or delivery order is placed against the FSS contract or FSS BPA.

- (a) OLMs include direct materials, subcontracts for supplies and incidental services for which there is not a labor category specified in the FSS contract, other direct costs (Separate from those under the ODC SINs), and indirect costs;

### 2. ORDERING

- (a) OLMs are only authorized for inclusion at the order level under a Time-and-Materials (T&M) or Labor Hour (LH) Contract Line Item Number (CLIN) and are subject to a Not to Exceed (NTE) ceiling price;
- (b) OLMs are purchased under the authority of the FSS program and are not “open market” items.
- (c) OLMs are not ancillary supplies/services or other direct costs (ODCs).
- (d) OLMs are authorized for use in direct support of another awarded SIN (e.g., 54151S, 54151HEAL, 54151HACS)

### 3. PRICING

- (a) OLMs are to include the Industrial Funding Fee (IFF); and
- (b) The cumulative value of OLMs in an individual task or delivery order cannot exceed 33.33% of the total Order value.

### 4. OTHER REQUIREMENTS

- OLMs are defined and priced at the ordering activity level in accordance with GSAR Clause 552.238-82, *SPECIAL ORDERING PROCEDURES FOR THE ACQUISITION OF ORDER-LEVEL MATERIALS (MAY 2020)*;
- SIN OLM is exempt from the Commercial Sales Practices disclosure statement, and the following clauses:
  - 1) 552.216-70, Economic Price Adjustment – FSS Multiple Award Schedule Contract
  - 2) I-FSS-969, Economic Price Adjustment – FSS Multiple Award Schedule
  - 3) 552.238-71, Submission and Distribution of Authorized FSS Schedule Pricelists
  - 4) 552.238-75, Price Reductions
  - 5) SIN OLM is subject to any transactional data reporting (TDR) requirement in effect under the FSS contract

**SECTION VI. SERVICE CONTRACT ACT**

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**1. APPLICABILITY OF SCA**

AbleVets acknowledges that the Service Contract Act (SCA) is applicable to this contract. All the labor categories offered under this Schedule qualify for exemption as bona fide executive, administrative or professional employees under the FLSA (29 C.F.R. Part 541). AbleVets agrees that, should any future services offered under this Schedule be determined to qualify as SCA labor categories, then this schedule shall be amended as follows:

- (a) SCA labor categories shall be identified with a \*\*
- (b) SCA Matrix shall be inserted into this Schedule in the following format:

<b>SCA Matrix</b>		
SCA Eligible Contract Labor Category	SCA Equivalent Code Title	WD Number
TBD	TBD	TBD

- (c) The following language shall be incorporated into this GSA Schedule:

*“The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the indicated (\*\*) SCA labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCA matrix. The prices awarded are in line with the geographic scope of the contract (i.e. nationwide).”*