ORACLE

CONSTRUCTION AND ENGINEERING CLOUD PROFESSIONAL SERVICES

Service Descriptions

Release Date: 10-OCT-2024

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Please Note: The following terms, as used in the order or the Agreement and whether or not capitalized, shall have the same meaning as the applicable defined term: "Agreement" and "Master Agreement"; "Customer", "Client", "Company", "you" and "Your"; "Ordering Document" "order" and "Service Order"; "Services Term" and "Services Period".

PROFESSIONAL SERVICES DELIVERY POLICIES

The Oracle Professional Services Delivery Policies ("Policies") available at https://www.oracle.com/contracts/cloud-services/ apply to all professional services in your order.

Oracle's Professional Services Delivery Policies are subject to change, but such changes will not materially reduce the level of performance, functionality, security, or availability for the Services for the duration of Your order.

ORACLE CONSTRUCTION AND ENGINEERING PROFESSIONAL SERVICES

Oracle Construction and Engineering Consulting Services for Cloud – 5 days

Part # B99753

1. Description of Services

At Your direction, Oracle will provide You with five (5) person days listed in Your order for training and/or consultation services related to change management, utilization and adoption related to Your Oracle Cloud Service Environment ("Services") for Oracle Primavera Cloud, Primavera P6, Primavera Unifier, Oracle conjectPM, Oracle Aconex and Oracle Construction Intelligence Cloud products as mutually agreed.

2. Your Cooperation and Project Assumptions

A. <u>Your Cooperation</u>. Subject to the terms in the Policies, in addition to the obligations in the Policies, You shall:

1) Designate a project manager who shall (i) oversee and ensure your performance of the obligations you are tasked with during the performance of services, and (ii) work directly with the Oracle project manager to support the performance of services.
2) Assign a qualified resource who is able to obtain authorization, or authorize, proposed configuration changes.
3) Provide information regarding existing application usage, targeted users, processes and workflows, and technical infrastructure to the extent necessary for delivery of Services.
4) Gather information management policies, collaboration practices and procedures in preparation for the workshops referenced in the Description of Services, prior to project kickoff meeting or relevant workshops.
5) Acknowledge that Oracle resources will not typically perform services on holidays recognized by Oracle, on weekends or outside the standard business hours observed in the resource location. However, with your permission, Oracle resources may choose to perform services outside of those business hours, or on such holidays and/or weekends.
6) Be responsible for all communications to any of your employees, contractors and agents that are not on the project team.
7) Ensure your tasks, including user acceptance testing, are completed in the timeframes required.
8) Create all end user training and presentations including train the trainer, specific to Your Project or organization processes.

B. <u>Project Assumptions.</u>

1) All services will be performed remotely.
2) Oracle's standard documentation format will be used for any documentation prepared and/or delivered during the performance of services.

3) Unless required by local laws, all functionality and services will be configured, documented, and delivered using English only.
4) Apart from Consultation services, excluded from scope are the delivery of activities related to data migration, custom reporting, security, compliance, and integration.
5) Training excludes any self-service training available through Oracle online Training Courses and Videos.
6) Anything not expressly listed in the Description of Services is not included in the scope of Services.

3. Unused Services

The Services must be used within six (6) months from your order's effective date, unless otherwise stated in your order ("Services Period"). Any Services not used within the Services Period will be automatically forfeited by you, with no further action required of either party and You will not be entitled to a refund, or any credit toward additional or other services, for any unused portion of the fees paid for any unused Services. You may not use the fees for any services other than the Services stated herein.

4. Project Management

You and Oracle each agree to designate a project manager who shall be responsible for coordinating its activities under this order. You and Oracle each shall direct all inquiries concerning the Services to the other party's project manager. Your project manager shall have the authority to approve Services on Your behalf. Oracle's project manager shall have the sole right to exercise direct control and supervision over the work assignments of Oracle resources.

Oracle Construction and Engineering Project Integration Framework Consulting Service, Cloud

Part #B93145

1. Description of Services

Oracle will provide You with interface assistance related to one (1) existing interface deployed in Your Project Integration Framework (PIF) in Your Oracle Cloud Services Production Environment (the "Services") within the Professional Services Period (as described in Section 3). Assistance may include:

- A. Provisioning and providing access to Your PIF instance in Your Production Environment.
- B. Investigating and responding to interface issues reported by You.
- C. Performing assistance to restore interrupted or failed interface service.

2. Your Cooperation and Project Assumptions

- A. <u>Your Cooperation</u>. Subject to the terms in the Policies, in addition to the obligations in the Policies, You shall:

    1) Provide Oracle with full access to data structures, data, relevant documentation, applications, databases, artifacts and the functional, technical and business resources with adequate skills and knowledge as required by Oracle to support the performance of Services.
    2) Report all issues to Oracle Support via the Oracle HelpDesk procedure.
    3) Provide and/or support all third-party software, hardware, or applications (including Application Programming Interfaces) that may affect the interface service or performance of Services.
    4) You are responsible for regression testing of Your interface for any upgrade of the following: Primavera Unifier, Primavera P6, Oracle Primavera, Oracle Aconex, or Textura TPM upgrade.

- B. <u>Project Assumptions.</u>

    1) All Services will be performed remotely.
    2) All Services will be delivered during local business days and hours, excluding local public holidays in Your time zone unless otherwise agreed to by both parties in writing.
    3) Unless required by local laws, all functionality and services will be configured, documented, and delivered using English only.
    4) The following activities are excluded from Oracle's scope of services. The excluded activities are provided as a point of reference and are not intended to be an exhaustive list:
        a) design & build of new interface
        b) modification to the interfaces
        c) modification or adjustment of external application objects
        d) interface performance testing or tuning
    5) Integration is defined as transfer of data from one system to another system; an integration has one or more point(s) of interface.

6) Interface is defined as a single directional transfer of data from a source system to a target system; bi-directional interface is a minimum two (2) interfaces, one transfer of data in each direction.
7) PIF is an integration utility from Oracle Construction and Engineering Consulting Services group and is not an Oracle product offering. Oracle retains all ownership and intellectual property rights to the PIF.
8) Interfacing capabilities are limited to the capabilities of the publicly available Primavera Unifier, Primavera P6, Oracle Primavera, Oracle Aconex, or Textura TPM APIs.
9) All Services apply only to the interface deployed to Your production environment.
10) Oracle will at its sole discretion determine the number and manner in which Oracle resources are assigned to perform the Services.
11) Oracle's standard documentation format will be used for any documentation prepared during the performance of Services.
12) Usage and access to application adapter(s) in the interface are restricted to the interface service previously acquired by You.
13) Your PIF instance is restricted to one (1) tenant per customer in any one (1) of Oracle's eligible cloud regions.

3. Unused Services

Oracle will provide You with up to two (2) hours per month for a period of twelve (12) months from Your order's signature date ("Professional Services Period") per one (1) production interface. Any Services not used within each month will be automatically forfeited by You, with no further action required of either party. As such, You will not be entitled to a refund, or any credit toward additional or other services, for any unused portion of the fees paid for any unused Services. You may not use the fees for any other services other than the Services stated herein.

4. Project Management

You and Oracle each agree to designate a project manager who shall be responsible for coordinating its activities under this order. You and Oracle each shall direct all inquiries concerning the Services to the other party's project manager. Your project manager shall have the authority to approve Services on Your behalf. Oracle's project manager shall have the sole right to exercise direct control and supervision over the work assignments of Oracle resources.

ORACLE PRIMAVERA CLOUD PROFESSIONAL SERVICES

Oracle Primavera Cloud Inclusive Service

Part # B96326

1. Description of Services

For the Services Period identified below, Oracle will provide you with up to forty (40) person hours with the following activities to establish one (1) project in Your instance of Oracle Primavera Cloud Schedule ("OPC"):

A. Facilitate a project kickoff meeting to review the scope of work, establish key points of contacts and discuss timeline for completion of tasks.
B. Conduct up to two (2) workshops to familiarize administrators with OPC, including a product overview, functional navigation, and introduction to the basic design.
C. Provide up to one (1) training session.
D. Discuss the OPC Schedule standard template.
E. Conduct up to three (3) workshops to identify configuration requirements to the standard template for up to five (5) reporting views and document the requirements.
F. Configure OPC and update reporting views to requirements documented in section 1.E.
G. Assist Your unit testing of configurations and reporting views to the requirements documented in section 1.E.
H. Provide end user training.
I. Setup one (1) new project or migrate one (1) current project to OPC.
J. Assist You with the validation of OPC access, data, processes and go-live tasks.
K. Provide post go-live support to coach the administrators beginning at OPC go-live and ending on the earlier of ten (10) business days post go-live or at the end of the Services Period.

2. Your Cooperation and Project Assumptions

A. <u>Your Cooperation</u>. Subject to the terms in the Policies, in addition to the obligations in the Policies, You shall:

1) Designate a project manager who shall (i) oversee and ensure your performance of the obligations you are tasked with during the performance of services, and (ii) work directly with the Oracle project manager to support the performance of services.
2) Assign a qualified resource who is able to obtain authorization, or authorize, proposed configuration changes.
3) Identify to the Oracle project manager all the key stakeholders prior to the kickoff meeting.
4) Provide information regarding existing application usage, targeted users, processes and workflows, and technical infrastructure to the extent necessary for delivery of Services.
5) Gather information management policies, collaboration practices and procedures in preparation for the workshops referenced in the Description of Services, prior to project kickoff meeting or relevant workshops.
6) Acknowledge that Oracle resources will not typically perform services on holidays recognized by Oracle, on weekends or outside the standard business hours observed in the

resource location. However, with your permission, Oracle resources may choose to perform services outside of those business hours, or on such holidays and/or weekends.

7) Be responsible for all communications to any of your employees, contractors and agents that are not on the project team.

8) Create all end user training materials specific to Your project or organization's processes.

9) Ensure your tasks, including user acceptance testing, are completed in the timeframes required.

B. Project Assumptions.

1) All services will be performed remotely.

2) To the extent the person hours contained herein are not sufficient to perform or complete all of the tasks referenced in the description of services, You may choose to purchase additional person hours.

3) Oracle's standard documentation format will be used for any documentation prepared and / or delivered during the performance of services.

4) Unless required by local laws, all functionality and services will be configured, documented, and delivered using English only.

5) Anything not expressly listed in the Description of Services is not included in the scope of Services.

3. Unused Services

The Services must be used within three (3) months from your order's effective date, unless otherwise stated in your order ("Services Period"). Any Services not used within the Services Period will be automatically forfeited by you, with no further action required of either party, or any credit toward additional or other services, for any unused portion of Services.

4. Project Management

You and Oracle each agree to designate a project manager who shall be responsible for coordinating its activities under this order. You and Oracle each shall direct all inquiries concerning the Services to the other party's project manager. Your project manager shall have the authority to approve Services on Your behalf. Oracle's project manager shall have the sole right to exercise direct control and supervision over the work assignments of Oracle resources.

Oracle Primavera Cloud Administrator Enablement Service

Part # B96325

1. Description of Services

For the Services Period identified below, Oracle will provide you with up to sixteen (16) person hours related to Your Oracle Primavera Cloud ("OPC") implementation for up to five (5) of Your assigned Oracle Primavera Cloud administrators. This includes the following services:

A. Facilitate workshops which may include:

   1) Demonstrations on core functionality including navigation, object structure, standard template, and configuration fields.
   2) Demonstrations on additional OPC functionality and modules You purchased; and
   3) Administration of OPC including an overview, users and permission sets, and creation of company profile and system project.

2. Your Cooperation and Project Assumptions

A. <u>Your Cooperation</u>. Subject to the terms in the Policies, in addition to the obligations in the Policies, You shall:

   1) Designate a project manager who shall (i) oversee and ensure your performance of the obligations you are tasked with during the performance of services, and (ii) work directly with the Oracle project manager to support the performance of services.
   2) Assign a qualified resource who is able to obtain authorization, or authorize, proposed configuration changes.
   3) Provide information regarding existing application usage, targeted users, processes and workflows, and technical infrastructure to the extent necessary for delivery of Services.
   4) Gather information management policies, collaboration practices and procedures in preparation for the workshops referenced in the Description of Services, prior to project kickoff meeting or relevant workshops.
   5) Acknowledge that Oracle resources will not typically perform services on holidays recognized by Oracle, on weekends or outside the standard business hours observed in the resource location. However, with your permission, Oracle resources may choose to perform services outside of those business hours, or on such holidays and/or weekends.
   6) Be responsible for all communications to any of your employees, contractors and agents that are not on the project team.
   7) Create all end user training material specific to Your project or organization's processes.
   8) Ensure your tasks, including user acceptance testing, are completed in the timeframes required.

B. <u>Project Assumptions.</u>

   1) All services will be performed remotely.

2) To the extent the person hours contained herein are not sufficient to perform or complete all of the tasks referenced in the description of services, You may choose to purchase additional person hours.
3) Oracle's standard documentation format will be used for any documentation prepared and / or delivered during the performance of services.
4) Unless required by local laws, all functionality and services will be configured, documented, and delivered using English only.
5) Anything not expressly listed in the Description of Services is not included in the scope of Services.

3. Unused Services

The Services must be used within three (3) months from your order's effective date, unless otherwise stated in your order ("Services Period"). Any Services not used within the Services Period will be automatically forfeited by you, with no further action required of either party, and you will not be entitled to a refund, or any credit toward additional or other services, for any unused portion of the fees paid for any unused Services. You may not use the fees for any services other than the Services stated herein.

4. Project Management

You and Oracle each agree to designate a project manager who shall be responsible for coordinating its activities under this order. You and Oracle each shall direct all inquiries concerning the Services to the other party's project manager. Your project manager shall have the authority to approve Services on Your behalf. Oracle's project manager shall have the sole right to exercise direct control and supervision over the work assignments of Oracle resources.

ORACLE ACONEX PROFESSIONAL SERVICES

Oracle Aconex Inclusive Service
Part # B96327

1. Description of Services

For the Services Period identified below, Oracle will provide you with up to forty (40) person hours with the following activities to establish one (1) project on Your Oracle Aconex Cloud Service ("Aconex"):

A. Provide up to twenty (20) person hours of functional and technical consulting related to the implementation of your Aconex project which may include the following:

1) Facilitate a project kickoff meeting to review the scope of work, establish key points of contacts and discuss timeline for completion of tasks.
2) Facilitate one (1) workshop to familiarize You with any of the following modules, that may be activated on Your Project:
    a. Documents, Mail and Workflows
    b. Contract Management
    c. Model Explore
    d. Packages
    e. Supplier Documents
    f. Tenders, and
    g. Field.
3) Facilitate discussions to understand Your existing process(es) and map them to Your Aconex instance.
4) Configure Your project using one of Aconex's baseline configurations.
5) Provide a Project Settings Report documenting final agreed upon configuration.
6) Provide a project work plan to identify supplementary services, to assist with adoption of Your Project.

B. In additional to the Implementation of Aconex described in section 1.A, Oracle will provide you up to twenty (20) hours of supplementary services relating to Your Aconex implementation which, as mutually agreed upon, may include the following:

1) Assist with configuration and consulting of advanced features of product.
2) Identify and document process improvement opportunities.
3) Provide post go-live support to Aconex project administrators, beginning at Aconex go-live and ending on the earlier of ten (10) business days post go-live or at the end of the Services Period.
4) Provide functional product training to end-users.

2. Your Cooperation and Project Assumptions

A. <u>Your Cooperation</u>. Subject to the terms in the Policies, in addition to the obligations in the Policies, You shall:

1) Designate a project manager who shall (i) oversee and ensure your performance of the obligations you are tasked with during the performance of services, and (ii) work directly with the Oracle project manager to support the performance of services.
2) Assign a qualified resource who is able to obtain authorization, or authorize, proposed configuration changes.
3) Identify to the Oracle project manager all the key stakeholders prior to the kickoff meeting.
4) Provide information regarding existing application usage, targeted users, processes and workflows, and technical infrastructure to the extent necessary for delivery of Services.
5) Gather information management policies, collaboration practices and procedures in preparation for the workshops referenced in the Description of Services, prior to project kickoff meeting or relevant workshops.
6) Acknowledge that Oracle resources will not typically perform services on holidays recognized by Oracle, on weekends or outside the standard business hours observed in the resource location. However, with your permission, Oracle resources may choose to perform services outside of those business hours, or on such holidays and/or weekends.
7) Be responsible for all communications to any of your employees, contractors and agents that are not on the project team.
8) Create all end user training material specific to Your project or organization's processes.
9) Ensure your tasks, including user acceptance testing, are completed in the timeframes required.

B. Project Assumptions.

1) All services will be performed remotely.
2) To the extent the person hours contained herein are not sufficient to perform or complete all of the tasks referenced in the description of services, you may choose to purchase additional person hours.
3) Oracle's standard documentation format will be used for any documentation prepared and / or delivered during the performance of services.
4) Unless required by local laws, all functionality and services will be configured, documented, and delivered using English only.
5) Anything not expressly listed in the Description of Services is not included in the scope of Services.

3. Unused Services

The Services must be used within three (3) months from your order's effective date, unless otherwise stated in your order ("Services Period"). Any Services not used within the Services Period will be automatically forfeited by you, with no further action required of either party.

4. Project Management

You and Oracle each agree to designate a project manager who shall be responsible for coordinating its activities under this order. You and Oracle each shall direct all inquiries concerning the Services to the other party's project manager. Your project manager shall have the authority to approve Services on Your behalf. Oracle's project manager shall have the sole right to exercise direct control and supervision over the work assignments of Oracle resources.

Oracle Aconex Implementation Builder Basic

Part #B91514

1. Description of Services

Oracle will provide You with up to eighty (80) hours of implementation services related to Your Oracle Aconex instance ("Services"). Such Services include the following:

A. Facilitate a process discovery workshop to:

    1) Assess current level of information management and collaboration usage
    2) Identify deficiencies, and
    3) Identify process improvements.

B. Provide a process assessment workshop of up to five (5) processes to:

    1) Analyze Your existing process to determine the priority of automation
    2) Review current state of processes identified in the analysis
    3) Develop future state and document expected impact of identified changes to each process, and
    4) Map processes to your Aconex instance.

C. Provide a findings report defining actionable recommendations related to investment, maintenance or divesting of your current processes and workflows as identified in Sections 1.A and 1.B above.

2. Your Cooperation and Project Assumptions

A. <u>Your Cooperation</u>. Subject to the terms in the Policies, in addition to the obligations in the Policies, You shall:

    1) Designate a project manager who shall (i) oversee and ensure your performance of the obligations you are tasked with during the performance of services, and (ii) work directly with the Oracle project manager to support the performance of services.
    2) Assign a qualified resource who is able to obtain authorization, or authorize, proposed configuration changes.
    3) Provide information regarding existing application usage, targeted users, processes and workflows, and technical infrastructure to the extent necessary for delivery of Services.
    4) Gather information management policies, collaboration practices and procedures in preparation for the workshops referenced in the Description of Services, prior to project kickoff meeting or relevant workshops.
    5) Acknowledge that Oracle resources will not typically perform services on holidays recognized by Oracle, on weekends or outside the standard business hours observed in the resource location. However, with your permission, Oracle resources may choose to perform services outside of those business hours, or on such holidays and/or weekends.
    6) Be responsible for all communications to any of your employees, contractors and agents that are not on the project team.
    7) Create all end user training material specific to Your project or organization's processes.

8) Be responsible for configuration updates to existing Aconex projects.
9) Ensure your tasks, including user acceptance testing, are completed in the timeframes required.

B. <u>Project Assumptions.</u>

1) All services will be performed remotely.
2) To the extent the person hours contained herein are not sufficient to perform or complete all of the tasks referenced in the description of services, you may choose to purchase additional person days.
3) Oracle's standard documentation format will be used for any documentation prepared and / or delivered during the performance of services.
4) Unless required by local laws, all functionality and services will be configured, documented, and delivered using English only.
5) Anything not expressly listed in the Description of Services is not included in the scope of Services.

3. Unused Services

The Services must be used within six (6) months from your order's effective date, unless otherwise stated in your order ("Services Period"). Any Services not used within the Services Period will be automatically forfeited by you, with no further action required of either party and You will not be entitled to a refund, or any credit toward additional or other services, for any unused portion of the fees paid for any unused Services. You may not use the fees for any services other than the Services stated herein.

4. Project Management

You and Oracle each agree to designate a project manager who shall be responsible for coordinating its activities under this order. You and Oracle each shall direct all inquiries concerning the Services to the other party's project manager. Your project manager shall have the authority to approve Services on Your behalf. Oracle's project manager shall have the sole right to exercise direct control and supervision over the work assignments of Oracle resources.

Oracle Aconex Implementation Builder Standard

Part #B91515

1. Description of Services

Oracle will provide You with up to one hundred and sixty (160) hours of implementation services related to Your Oracle Aconex instance ("Services"). Such Services include the following:

A. Facilitate a process discovery workshop to:

   1) Assess current level of information management and collaboration usage.
   2) Identify deficiencies, and
   3) Identify process improvements.

B. Provide a process assessment workshop of up to five (5) processes to:

   1) Analyze Your existing process to determine the priority of automation.
   2) Review current state of processes identified in the analysis.
   3) Develop future state and document expected impact of identified changes to each process, and
   4) Map processes to your Aconex instance.

C. Provide a findings report defining actionable recommendations related to investment, maintenance or divesting of your current processes and workflows as identified in Sections 1.A and 1.B above.

D. Provide training and/or consultation services related to change management, utilization and adoption of Your Oracle Aconex instance ("Services") as mutually agreed.

E. Provide a three (3) month milestone Project System Review to:

   1) Review the existing project configuration, document metadata structure, use of transmittals and mail forms, permissions and roles (internal and external), and use of workflows.
   2) Provide a findings report outlining the results of the review, including recommendations for improvement.

2. Your Cooperation and Project Assumptions

A. <u>Your Cooperation</u>. Subject to the terms in the Policies, in addition to the obligations in the Policies, You shall:

   1) Designate a project manager who shall (i) oversee and ensure your performance of the obligations you are tasked with during the performance of services, and (ii) work directly with the Oracle project manager to support the performance of services.
   2) Assign a qualified resource who is able to obtain authorization, or authorize, proposed configuration changes.
   3) Provide information regarding existing application usage, targeted users, processes and workflows, and technical infrastructure to the extent necessary for delivery of Services.

4) Gather information management policies, collaboration practices and procedures in preparation for the workshops referenced in the Description of Services, prior to project kickoff meeting or relevant workshops.
5) Acknowledge that Oracle resources will not typically perform services on holidays recognized by Oracle, on weekends or outside the standard business hours observed in the resource location. However, with your permission, Oracle resources may choose to perform services outside of those business hours, or on such holidays and/or weekends.
6) Be responsible for all communications to any of your employees, contractors and agents that are not on the project team.
7) Create all end user training material specific to Your project or organization's processes.
8) Be responsible for configuration updates to existing Aconex projects.
9) Ensure your tasks, including user acceptance testing, are completed in the timeframes required.

B. <u>Project Assumptions.</u>

1) All services will be performed remotely.
2) To the extent the person hours contained herein are not sufficient to perform or complete all of the tasks referenced in the description of services, you may choose to purchase additional person days.
3) Oracle's standard documentation format will be used for any documentation prepared and / or delivered during the performance of services.
4) Unless required by local laws, all functionality and services will be configured, documented, and delivered using English only.
5) Anything not expressly listed in the Description of Services is not included in the scope of Services.

3. Unused Services

The Services must be used within six (6) months from your order's effective date, unless otherwise stated in your order ("Services Period"). Any Services not used within the Services Period will be automatically forfeited by you, with no further action required of either party and You will not be entitled to a refund, or any credit toward additional or other services, for any unused portion of the fees paid for any unused Services. You may not use the fees for any services other than the Services stated herein.

4. Project Management

You and Oracle each agree to designate a project manager who shall be responsible for coordinating its activities under this order. You and Oracle each shall direct all inquiries concerning the Services to the other party's project manager. Your project manager shall have the authority to approve Services on Your behalf. Oracle's project manager shall have the sole right to exercise direct control and supervision over the work assignments of Oracle resources.

Oracle Aconex Template Development

Part #B91519

1. Description of Services

For the Services Period identified below, Oracle will provide you with up to twenty-four (24) person hours of configuration assistance to setup up or review one (1) template within a single standardized project on Your Oracle Aconex Cloud Service ("Aconex"):

A. Facilitate one (1) workshop to setup or review Your project template that may include any of the following:

   1) Configuration settings for documents and mail
   2) Project organization roles
   3) Security settings under project preferences
   4) Workflow and Supplier Document status requirements
   5) Package types
   6) Document numbering, and
   7) Existing mail forms.

B. Provide (i) a Project Settings Report which describes the configuration for the above and (ii) configuration of the Aconex template project.

2. Your Cooperation and Project Assumptions

A. <u>Your Cooperation</u>. Subject to the terms in the Policies, in addition to the obligations in the Policies, You shall:

   1) Designate a project manager who shall (i) oversee and ensure your performance of the obligations you are tasked with during the performance of services, and (ii) work directly with the Oracle project manager to support the performance of services.
   2) Assign a qualified resource who is able to obtain authorization, or authorize, proposed configuration changes.
   3) Provide information regarding existing application usage, targeted users, processes and workflows, and technical infrastructure to the extent necessary for delivery of Services.
   4) Gather information management policies, collaboration practices and procedures in preparation for the workshops referenced in the Description of Services, prior to project kickoff meeting or relevant workshops.
   5) Acknowledge that Oracle resources will not typically perform services on holidays recognized by Oracle, on weekends or outside the standard business hours observed in the resource location. However, with your permission, Oracle resources may choose to perform services outside of those business hours, or on such holidays and/or weekends.
   6) Be responsible for all communications to any of your employees, contractors and agents that are not on the project team.
   7) Create all end user training material specific to Your project or organization's processes.
   8) Be responsible for training end users.
   9) Be responsible for configuration updates to existing Aconex projects.

10) Ensure your tasks, including user acceptance testing, are completed in the timeframes required.

B. <u>Project Assumptions.</u>

1) All services will be performed remotely.
2) To the extent the person hours contained herein are not sufficient to perform or complete all of the tasks referenced in the description of services, you may choose to purchase additional person days.
3) Oracle's standard documentation format will be used for any documentation prepared and / or delivered during the performance of services.
4) Unless required by local laws, all functionality and services will be configured, documented, and delivered using English only.
5) Anything not expressly listed in the Description of Services is not included in the scope of Services.

3. Unused Services

The Services must be used within three (3) months from Your order's effective date, unless otherwise stated in Your order ("Services Period"). Any Services not used within the Services Period will be automatically forfeited by You, with no further action required of either party, and You will not be entitled to a refund, or any credit toward additional or other services, for any unused portion of the fees paid for any unused Services. You may not use the fees for any services other than the Services stated herein.

4. Project Management

You and Oracle each agree to designate a project manager who shall be responsible for coordinating its activities under this order. You and Oracle each shall direct all inquiries concerning the Services to the other party's project manager. Your project manager shall have the authority to approve Services on Your behalf. Oracle's project manager shall have the sole right to exercise direct control and supervision over the work assignments of Oracle resources.

Oracle Aconex Connected Cost Consulting Service

Part #B91523

1. Description of Services

Oracle will provide You with up to one hundred twenty (120) hours of consulting and configuration assistance to setup up to one (1) Connected Cost project in Your Oracle Aconex instance ("Services"). Services may include any of the following:

A. Host a kick off call to:

    1) Review Your Oracle Aconex instance
    2) Present the standard configuration documentation
    3) Schedule Services activities, and
    4) Identify the implementation team.

B. Lead up to two (2) remote planning workshops each up to four (4) hours in duration to identify and prepare a requirements document outlining the following:

    1) Configuration settings
    2) Roles
    3) Organizational Breakdown Structure ("OBS")
    4) Connected Cost Work Breakdown Structure ("WBS")
    5) Reporting requirements
    6) Requirements for Tags, and
    7) Financial rules and methods (e.g. rules of credit, budgeting, currency, project setup).

C. Provide requirements document for Your review and approval.

D. Setup or import the following based on the requirements document:

    1) Setup security profiles
    2) Create users and add users to project
    3) Assign users to OBS elements and create responsibility assignments
    4) Define project calendar and create reporting periods
    5) Setup Control Element Categories
    6) Setup Distribution Curves and Rules of Credit templates
    7) Tag categories and configure Tags
    8) Activate project in Connected Cost and set one (1) project base currency
    9) Create WBS, including Coding Structure and Control Elements
    10) Import templates, estimate and schedule data from Primavera P6 if applicable
    11) Create up to five (5) project reports and up to two (2) organization reports using Report Builder or by editing standard reports.

E. Review project settings with You and amend the requirements document as mutually agreed.

F. Provide the following training:

1) One (1) online Connected Cost user session for existing Oracle Aconex users
2) One (1) online Connected Cost administration training for existing Oracle Aconex administrators.

G. Verify reporting cycle after one-month end and review the results with You.

2. Your Cooperation and Project Assumptions

A. <u>Your Cooperation</u>. Subject to the terms in the Policies, in addition to the obligations in the Policies, You shall:

1) Designate a project manager who shall (i) oversee and ensure your performance of the obligations you are tasked with during the performance of services, and (ii) work directly with the Oracle project manager to support the performance of services.
2) Assign a qualified resource who is able to obtain authorization, or authorize, proposed configuration changes.
3) Provide information regarding existing application usage, targeted users, processes and workflows, and technical infrastructure to the extent necessary for delivery of Services.
4) Gather information management policies, collaboration practices and procedures in preparation for the workshops referenced in the Description of Services, prior to project kickoff meeting or relevant workshops.
5) Review and approve, within three (3) business days, the requirements document.
6) Acknowledge that Oracle resources will not typically perform services on holidays recognized by Oracle, on weekends or outside the standard business hours observed in the resource location. However, with your permission, Oracle resources may choose to perform services outside of those business hours, or on such holidays and/or weekends.
7) Be responsible for all communications to any of your employees, contractors and agents that are not on the project team.
8) Create all end user training material specific to Your project or organization's processes.
9) Prepare any necessary end-user training material and presentations, including train-the-trainer materials.
10) Be responsible for configuration updates to existing Aconex projects.
11) Ensure your tasks, including user acceptance testing, are completed in the timeframes required.

B. <u>Project Assumptions.</u>

1) Connect Cost setup is based on the default Oracle Aconex configuration template. If You have a previously configured template it may be used if identified to Oracle.
2) While this engagement may identify requirements for integration of Oracle to other systems, the integration effort is not included in the Services. If integration services from Oracle are needed, they may be contracted separately.
3) All services will be performed remotely.
4) To the extent the person hours contained herein are not sufficient to perform or complete all of the tasks referenced in the description of services, you may choose to purchase additional person days.
5) Oracle's standard documentation format will be used for any documentation prepared and / or delivered during the performance of services.

6) Unless required by local laws, all functionality and services will be configured, documented, and delivered using English only.
7) Training utilizes standard training modules without customization.
8) The level of effort is based on the tasks identified. Oracle may revise the level of effort for this engagement following the kickoff, based on complexity and duration of the assessment. This revised level of resourcing and associated additional fee is subject to Your prior approval.
9) Anything not expressly listed in the Description of Services is not included in the scope of Services.

3. Unused Services

The Services must be used within twelve (12) months from Your order's effective date, unless otherwise stated in Your order ("Services Period"). Any Services not used within the Services Period will be automatically forfeited by You, with no further action required of either party, and You will not be entitled to a refund, or any credit toward additional or other services, for any unused portion of the fees paid for any unused Services. You may not use the fees for any services other than the Services stated herein.

4. Project Management

You and Oracle each agree to designate a project manager who shall be responsible for coordinating its activities under this order. You and Oracle each shall direct all inquiries concerning the Services to the other party's project manager. Your project manager shall have the authority to approve Services on Your behalf. Oracle's project manager shall have the sole right to exercise direct control and supervision over the work assignments of Oracle resources.

Oracle Conject Platform Control - Month

Part #B91622

1. Description of Services

During the Term (as defined in Your order), at Your direction, Oracle will provide You with the quantity of Unit(s), each Unit is equal to 4 hours, per month specified in Your order for any of the following technical services related to Your Oracle Conject Project Management instance ("Services"). Services include the following:

A. General Administration

    1) Creation and modification of metadata categories and filters
    2) Plot service administration, including:

        a. Implementation of service providers, and
        b. Modification of templates and billing addresses
        c. Embedding and administrating webcams.

B. User Administration

    1) Invitation and deactivation of Users.
    2) Creation and modification of User groups.
    3) Creation and modification of User roles.
    4) Activation and cancellation of Users.

C. Folder/Document Administration

    1) Modification of document and drawing keys.
    2) Maintenance of the project folder structure including folder creation, metadata modification and deletion.
    3) Creation and editing of dynamic folder structures.
    4) Manage Dataroom default settings and authorizations, including User invitations and access rights.

D. Drawing Management Administration

    1) Adaption of drawing key.
    2) Add and adapt category values.
    3) Add and adapt indexes and drawing states.
    4) ation and modification of metadata categories and filters.
    5) Adaption of existing smartflows (drawing approval processes):

        a. Add, modify and remove templates.
        b. Add, and remove Users and deadlines.

Notwithstanding Oracle having technical administrative privileges to the Services in order to assist You and act upon Your instructions, You remain the Controller with regards to any data in Your Services.

2. Your Cooperation and Project Assumptions

A. <u>Your Cooperation</u>. Subject to the terms in the Policies, in addition to the obligations in the Policies, You shall:

1) Designate a project manager who shall (i) oversee and ensure your performance of the obligations you are tasked with during the performance of services, and (ii) work directly with the Oracle project manager to support the performance of services.
2) Assign a qualified resource who is able to obtain authorization, or authorize, proposed configuration changes.
3) Provide information regarding existing application usage, targeted users, processes and workflows, and technical infrastructure to the extent necessary for delivery of Services.
4) Gather information management policies, collaboration practices and procedures in preparation for the workshops referenced in the Description of Services, prior to project kickoff meeting or relevant workshops.
5) Acknowledge that Oracle resources will not typically perform services on holidays recognized by Oracle, on weekends or outside the standard business hours observed in the resource location. However, with your permission, Oracle resources may choose to perform services outside of those business hours, or on such holidays and/or weekends.
6) Be responsible for all communications to any of your employees, contractors and agents that are not on the project team.
7) Create all end user training material specific to Your project or organization's processes.
8) Prepare any necessary end-user training material and presentations, including train-the-trainer materials.
9) Ensure your tasks, including user acceptance testing, are completed in the timeframes required.

B. <u>Project Assumptions.</u>

1) All services will be performed remotely.
2) The Services must be purchased for a minimum of three (3) consecutive months.
3) To the extent the person hours contained herein are not sufficient to perform or complete all of the tasks referenced in the description of services, you may choose to purchase additional person days.
4) Oracle's standard documentation format will be used for any documentation prepared and / or delivered during the performance of services.
5) Unless required by local laws, all functionality and services will be configured, documented, and delivered using English only.
6) Training excludes training available through Training Courses and Videos at https://docs.oracle.com/en/industries/construction-engineering.
7) Anything not expressly listed in the Description of Services is not included in the scope of Services.

3. Unused Services

The maximum number of allowable Units per month identified in Your order must be used in that month.   Any portion of the Services or Units not used that month will be automatically forfeited by You, with no further action required of either party, and You will not be entitled to a refund, or any credit toward additional or other services, for any unused portion of the fees paid for any unused Services hours in that month. You may not use the fees for any services other than the Services stated herein.

4. Project Management

You and Oracle each agree to designate a project manager who shall be responsible for coordinating its activities under this order. You and Oracle each shall direct all inquiries concerning the Services to the other party's project manager. Your project manager shall have the authority to approve Services on Your behalf. Oracle's project manager shall have the sole right to exercise direct control and supervision over the work assignments of Oracle resources.

TEXTURA PROFESSIONAL SERVICES

Textura Data-as-a-Service, Consulting Services, Cloud
Part #B110548

1. Description of Services

For a period of six (6) months from Your order's signature date ("Professional Services Period"), Oracle will provide You with up to eight (8) hours per month up to a maximum of forty-eight (48) hours of interface assistance ("Services") which may include the following:

1. Host a kick-off with You and up to five (5) members of Your team to schedule service activities and identify the Your team.
2. Provide a single demonstration on how to query Textura DaaS and how to view the attributes and filters of the supported data entities.
3. Provide overview of the data structures for Textura Data-as-a-Service ("DaaS") application programming interface ("API").
4. Write API query requests to retrieve data from the Textura DaaS API.
5. Advise on the configuration of the Oracle Identity and Access Management for DaaS API security as per the Oracle Textura DaaS Configuration Guide which may be found in the Program Documentation.

2. Your Cooperation and Project Assumptions

A. Your Cooperation. Subject to the terms in the Policies, in addition to the obligations in the Policies, You shall:

1. Limit Oracle's access to production environments, shared development environments, and personal information to the extent necessary for Oracle to perform Services.
2. Provide Oracle with full access to data structures, data, relevant documentation, applications, databases, artifacts and the functional, technical and business resources with adequate skills and knowledge as required by Oracle to support the performance of Services.
3. Report all issues to Oracle Support. Refer to Oracle Textura Payment Management Documentation for Support contact information.
4. Provide and/or support all third-party software, hardware, or applications (including Application Programming Interfaces) that may affect the interface service or performance of Services.

B. Project Assumptions:

1. All Services will be performed remotely.
2. All Services will be delivered during local business days and hours, excluding local public holidays in Your time zone unless otherwise agreed to by both parties in writing.
3. All Services (oral and written) will be performed in English.
4. API capabilities are limited to the capabilities of the publicly available Textura Payment Management APIs.

5. Oracle will at its sole discretion determine the number and manner in which Oracle resources are assigned to perform the Services.
6. Anything not expressly listed in Section 1 Description of Services is out of scope and not included into the Services to be performed. The following activities are excluded from Oracle's scope of services and is not an exhaustive list:
    a. Design & build of new Textura DaaS APIs
    b. Modification to the Textura DaaS APIs
    c. Modification or adjustment of external application objects
    d. Textura DaaS API performance testing or tuning
    e. Data migration
    f. Configuration or extension of 3rd party systems

3. Unused Services

The up to eight (8) hours of Services must be used within each month and the up to forty-eighty (48) hours must be used within the Professional Services Period. Any Services not used within each month and any Services not used within the Professional Services Period will be automatically forfeited by You, with no further action required of either party. As such, You will not be entitled to a refund, or any credit toward additional or other services, for any unused portion of the fees paid for any unused Services. You may not use the fees for any other services other than the Services stated herein. In order for Oracle to provide additional or different services, or to perform the Services after the services period, Oracle and You must mutually agree upon a separate ordering document and exhibit for such services.

4. Project Management

You and Oracle each agree to designate a project manager who shall be responsible for coordinating its activities under this order. You and Oracle each shall direct all inquiries concerning the Services to the other party's project manager. Your project manager shall have the authority to approve Services on Your behalf. Oracle's project manager shall have the sole right to exercise direct control and supervision over the work assignments of Oracle resources.

RETIRED SERVICES SERVICE DESCRIPTIONS

Oracle Aconex Implementation Builder Advanced

Part #B91516

1. Description of Services

Oracle will provide You with up to two hundred and eighty (280) hours of implementation services related to Your Oracle Aconex instance ("Services"). Such Services include the following:

A. Facilitate a process discovery workshop to:

   1) Assess current level of information management and collaboration usage
   2) Identify deficiencies, and
   3) Identify process improvements.

B. Provide a process assessment workshop of up to five (5) processes to:

   1) Analyze Your existing process to determine the priority of automation
   2) Review current state of processes identified in the analysis
   3) Develop future state and document expected impact of identified changes to each process, and
   4) Map processes to your Aconex instance.

C. Provide a findings report defining actionable recommendations related to investment, maintenance or divesting of your current processes and workflows as identified in Sections 1.A and 1.B above.

D. Provide training and/or consultation services related to change management, utilization and adoption of Your Oracle Aconex instance ("Services") as mutually agreed.

E. Provide a three (3) month milestone Project System Review to:

   1) Review the existing project configuration, document metadata structure, use of transmittals and mail forms, permissions and roles (internal and external), and use of workflows.
   2) Provide a findings report outlining the results of the review, including recommendations for improvement.

2. Your Cooperation and Project Assumptions

A. <u>Your Cooperation</u>. Subject to the terms in the Policies, in addition to the obligations in the Policies, You shall:

   1) Designate a project manager who shall (i) oversee and ensure your performance of the obligations you are tasked with during the performance of services, and (ii) work directly with the Oracle project manager to support the performance of services.
   2) Assign a qualified resource who is able to obtain authorization, or authorize, proposed configuration changes.

3) Provide information regarding existing application usage, targeted users, processes and workflows, and technical infrastructure to the extent necessary for delivery of Services.
4) Gather information management policies, collaboration practices and procedures in preparation for the workshops referenced in the Description of Services, prior to project kickoff meeting or relevant workshops.
5) Acknowledge that Oracle resources will not typically perform services on holidays recognized by Oracle, on weekends or outside the standard business hours observed in the resource location. However, with your permission, Oracle resources may choose to perform services outside of those business hours, or on such holidays and/or weekends.
6) Be responsible for all communications to any of your employees, contractors and agents that are not on the project team.
7) Create all end user training material specific to Your project or organization's processes.
8) Be responsible for configuration updates to existing Aconex projects.
9) Ensure your tasks, including user acceptance testing, are completed in the timeframes required.

B. Project Assumptions.

1) All services will be performed remotely.
2) To the extent the person hours contained herein are not sufficient to perform or complete all of the tasks referenced in the description of services, you may choose to purchase additional person days.
3) Oracle's standard documentation format will be used for any documentation prepared and / or delivered during the performance of services.
4) Unless required by local laws, all functionality and services will be configured, documented, and delivered using English only.
5) Anything not expressly listed in the Description of Services is not included in the scope of Services.

3. Unused Services

The Services must be used within six (6) months from your order's effective date, unless otherwise stated in your order ("Services Period"). Any Services not used within the Services Period will be automatically forfeited by you, with no further action required of either party and You will not be entitled to a refund, or any credit toward additional or other services, for any unused portion of the fees paid for any unused Services. You may not use the fees for any services other than the Services stated herein.

4. Project Management

You and Oracle each agree to designate a project manager who shall be responsible for coordinating its activities under this order. You and Oracle each shall direct all inquiries concerning the Services to the other party's project manager. Your project manager shall have the authority to approve Services on Your behalf. Oracle's project manager shall have the sole right to exercise direct control and supervision over the work assignments of Oracle resources.

Oracle Aconex Library Processes

Part # B91518

1. **Description of Services**

Oracle will provide You with up to eight (8) hours of consulting and configuration assistance related to Your Oracle Aconex instance ("Services").

    A. Review a selected process from the standard library for application to Your Oracle Aconex instance ("Selected Process").
    B. Setup Selected Process from the standard library.
    C. Create a procedure diagram for the Selected Process.

2. **Your Cooperation and Project Assumptions**

    A. <u>Your Cooperation</u>. Subject to the terms in the Policies, in addition to the obligations in the Policies, You shall:

      1) Designate a project manager who shall (i) oversee and ensure your performance of the obligations you are tasked with during the performance of services, and (ii) work directly with the Oracle project manager to support the performance of services.
      2) Assign a qualified resource who is able to obtain authorization, or authorize, proposed configuration changes.
      3) Provide information regarding existing application usage, targeted users, processes and workflows, and technical infrastructure to the extent necessary for delivery of Services.
      4) Gather information management policies, collaboration practices and procedures in preparation for the workshops referenced in the Description of Services, prior to project kickoff meeting or relevant workshops.
      5) Acknowledge that Oracle resources will not typically perform services on holidays recognized by Oracle, on weekends or outside the standard business hours observed in the resource location. However, with your permission, Oracle resources may choose to perform services outside of those business hours, or on such holidays and/or weekends.
      6) Be responsible for all communications to any of your employees, contractors and agents that are not on the project team.
      7) Create all end user training material specific to Your project or organization's processes.
      8) Ensure your tasks, including user acceptance testing, are completed in the timeframes required.

    B. <u>Project Assumptions.</u>

      1) All services will be performed remotely.
      2) To the extent the person hours contained herein are not sufficient to perform or complete all of the tasks referenced in the description of services, you may choose to purchase additional person hours.
      3) Oracle's standard documentation format will be used for any documentation prepared and / or delivered during the performance of services.
      4) Unless required by local laws, all functionality and services will be configured, documented, and delivered using English only.
      5) Anything not expressly listed in the Description of Services is not included in the scope of Services.

3. Unused Services

The Services must be used within three (3) months from your order's effective date, unless otherwise stated in your order ("Services Period"). Any Services not used within the Services Period will be automatically forfeited by you, with no further action required of either party and You will not be entitled to a refund, or any credit toward additional or other services, for any unused portion of the fees paid for any unused Services. You may not use the fees for any services other than the Services stated herein.

4. Project Management

You and Oracle each agree to designate a project manager who shall be responsible for coordinating its activities under this order. You and Oracle each shall direct all inquiries concerning the Services to the other party's project manager. Your project manager shall have the authority to approve Services on Your behalf. Oracle's project manager shall have the sole right to exercise direct control and supervision over the work assignments of Oracle resources.

Oracle Aconex Workflows

Part #B91520

1. Description of Services

Oracle will provide You with up to eight (8) hours of training associated with the configuration, and administration of Workflow processes in Your Oracle Aconex instance ("Services"). Services will include:

A. Providing an overview of:

   1) User Roles setup, and
   2) Project Setting Document Review Sets.

B. Providing training on how to:

   1) Map a process
   2) Initiate a Workflow, and
   3) Receive and review documentation.

2. Your Cooperation and Project Assumptions

A. <u>Your Cooperation</u>. Subject to the terms in the Policies, in addition to the obligations in the Policies, You shall:

   1) Designate a project manager who shall (i) oversee and ensure your performance of the obligations you are tasked with during the performance of services, and (ii) work directly with the Oracle project manager to support the performance of services.
   2) Assign a qualified resource who is able to obtain authorization, or authorize, proposed configuration changes.
   3) Provide information regarding existing application usage, targeted users, processes and workflows, and technical infrastructure to the extent necessary for delivery of Services.

4) Gather information management policies, collaboration practices and procedures in preparation for the workshops referenced in the Description of Services, prior to project kickoff meeting or relevant workshops.
5) Acknowledge that Oracle resources will not typically perform services on holidays recognized by Oracle, on weekends or outside the standard business hours observed in the resource location. However, with your permission, Oracle resources may choose to perform services outside of those business hours, or on such holidays and/or weekends.
6) Be responsible for all communications to any of your employees, contractors and agents that are not on the project team.
7) Create all end user training material specific to Your project or organization's processes.
8) Be responsible for configuration updates to existing Aconex projects.
9) Ensure your tasks, including user acceptance testing, are completed in the timeframes required.

B. Project Assumptions.

1) All services will be performed remotely.
2) To the extent the person hours contained herein are not sufficient to perform or complete all of the tasks referenced in the description of services, you may choose to purchase additional person days.
3) Oracle's standard documentation format will be used for any documentation prepared and / or delivered during the performance of services.
4) Unless required by local laws, all functionality and services will be configured, documented, and delivered using English only.
5) Anything not expressly listed in the Description of Services is not included in the scope of Services.

3. Unused Services

The Services must be used within three (3) months from Your order's effective date, unless otherwise stated in Your order ("Services Period"). Any Services not used within the Services Period will be automatically forfeited by You, with no further action required of either party, and You will not be entitled to a refund, or any credit toward additional or other services, for any unused portion of the fees paid for any unused Services. You may not use the fees for any services other than the Services stated herein.

4. Project Management

You and Oracle each agree to designate a project manager who shall be responsible for coordinating its activities under this order. You and Oracle each shall direct all inquiries concerning the Services to the other party's project manager. Your project manager shall have the authority to approve Services on Your behalf. Oracle's project manager shall have the sole right to exercise direct control and supervision over the work assignments of Oracle resources.

Oracle Aconex Process Discovery

Part #B91521

1. Description of Services

Oracle will provide You with up to twenty-four (24) hours of process discovery consultation related to Your Oracle Aconex instance ("Services"). Services will include the following:

A. Facilitate a workshop to:

1) Assess current level of information management and collaboration usage
2) Identify deficiencies, and
3) Identify process improvements.

B. Provide a findings report defining actionable recommendations related to investment, maintenance or divesting of Your current processes and workflows.

2. **Your Cooperation and Project Assumptions**

A. <u>Your Cooperation</u>. Subject to the terms in the Policies, in addition to the obligations in the Policies, You shall:

1) Designate a project manager who shall (i) oversee and ensure your performance of the obligations you are tasked with during the performance of services, and (ii) work directly with the Oracle project manager to support the performance of services.
2) Assign a qualified resource who is able to obtain authorization, or authorize, proposed configuration changes.
3) Provide information regarding existing application usage, targeted users, processes and workflows, and technical infrastructure to the extent necessary for delivery of Services.
4) Gather information management policies, collaboration practices and procedures in preparation for the workshops referenced in the Description of Services, prior to project kickoff meeting or relevant workshops.
5) Acknowledge that Oracle resources will not typically perform services on holidays recognized by Oracle, on weekends or outside the standard business hours observed in the resource location. However, with your permission, Oracle resources may choose to perform services outside of those business hours, or on such holidays and/or weekends.
6) Be responsible for all communications to any of your employees, contractors and agents that are not on the project team.
7) Create all end user training material specific to Your project or organization's processes.
8) Be responsible for training end users.
9) Be responsible for configuration updates to existing Aconex projects.
10) Ensure your tasks, including user acceptance testing, are completed in the timeframes required.

B. <u>Project Assumptions.</u>

1) All services will be performed remotely.
2) To the extent the person hours contained herein are not sufficient to perform or complete all of the tasks referenced in the description of services, you may choose to purchase additional person days.
3) Oracle's standard documentation format will be used for any documentation prepared and / or delivered during the performance of services.

4) Unless required by local laws, all functionality and services will be configured, documented, and delivered using English only.

5) Anything not expressly listed in the Description of Services is not included in the scope of Services.

3. Unused Services

The Services must be used within three (3) months from Your order's effective date, unless otherwise stated in Your order ("Services Period"). Any Services not used within the Services Period will be automatically forfeited by You, with no further action required of either party, and You will not be entitled to a refund, or any credit toward additional or other services, for any unused portion of the fees paid for any unused Services. You may not use the fees for any services other than the Services stated herein.

4. Project Management

You and Oracle each agree to designate a project manager who shall be responsible for coordinating its activities under this order. You and Oracle each shall direct all inquiries concerning the Services to the other party's project manager. Your project manager shall have the authority to approve Services on Your behalf. Oracle's project manager shall have the sole right to exercise direct control and supervision over the work assignments of Oracle resources.

Oracle Aconex Process Assessment

Part #B91522

1. Description of Services

Oracle will provide You with up to fifty-six (56) hours of process assessment consultation to map up to five (5) processes to Your Oracle Aconex instance ("Services"). Services will include the following:

A. Analyze Your existing process to determine the priority of automation.
B. Review current state of processes identified in the analysis.
C. Develop future state and document expected impact of identified changes to each process.
D. Map processes to your Aconex instance.
E. Provide a findings report documenting process prioritization, current state, and expected impacts of mapped processes.

2. Your Cooperation and Project Assumptions

C. Your Cooperation. Subject to the terms in the Policies, in addition to the obligations in the Policies, You shall:

1) Designate a project manager who shall (i) oversee and ensure your performance of the obligations you are tasked with during the performance of services, and (ii) work directly with the Oracle project manager to support the performance of services.
2) Assign a qualified resource who is able to obtain authorization, or authorize, proposed configuration changes.
3) Provide information regarding existing application usage, targeted users, processes and workflows, and technical infrastructure to the extent necessary for delivery of Services.

4) Gather information management policies, collaboration practices and procedures in preparation for the workshops referenced in the Description of Services, prior to project kickoff meeting or relevant workshops.
5) Acknowledge that Oracle resources will not typically perform services on holidays recognized by Oracle, on weekends or outside the standard business hours observed in the resource location. However, with your permission, Oracle resources may choose to perform services outside of those business hours, or on such holidays and/or weekends.
6) Be responsible for all communications to any of your employees, contractors and agents that are not on the project team.
7) Create all end user training material specific to Your project or organization's processes.
8) Be responsible for training end users.
9) Be responsible for configuration updates to existing Aconex projects.
10) Ensure your tasks, including user acceptance testing, are completed in the timeframes required.

D. Project Assumptions.

1) All services will be performed remotely.
2) To the extent the person hours contained herein are not sufficient to perform or complete all of the tasks referenced in the description of services, you may choose to purchase additional person days.
3) Oracle's standard documentation format will be used for any documentation prepared and / or delivered during the performance of services.
4) Unless required by local laws, all functionality and services will be configured, documented, and delivered using English only.
5) Anything not expressly listed in the Description of Services is not included in the scope of Services.

3. Unused Services

The Services must be used within three (3) months from Your order's effective date, unless otherwise stated in Your order ("Services Period"). Any Services not used within the Services Period will be automatically forfeited by You, with no further action required of either party, and You will not be entitled to a refund, or any credit toward additional or other services, for any unused portion of the fees paid for any unused Services. You may not use the fees for any services other than the Services stated herein.

4. Project Management

You and Oracle each agree to designate a project manager who shall be responsible for coordinating its activities under this order. You and Oracle each shall direct all inquiries concerning the Services to the other party's project manager. Your project manager shall have the authority to approve Services on Your behalf. Oracle's project manager shall have the sole right to exercise direct control and supervision over the work assignments of Oracle resources.

Oracle Aconex Process Mapping

Part #B91524

1. Description of Services

Oracle will provide You with up to sixteen (16) hours of process mapping consultation related to Your Oracle Aconex instance ("Services"). Services will include:

    A.   Facilitate a discussion to understand Your existing process(es) and map them to Your Aconex instance.

    B.   Provide documentation of the process(es).

2. Your Cooperation and Project Assumptions

A.   <u>Your Cooperation</u>. Subject to the terms in the Policies, in addition to the obligations in the Policies, You shall:

1) Designate a project manager who shall (i) oversee and ensure your performance of the obligations you are tasked with during the performance of services, and (ii) work directly with the Oracle project manager to support the performance of services.
2) Assign a qualified resource who is able to obtain authorization, or authorize, proposed configuration changes.
3) Provide information regarding existing application usage, targeted users, processes and workflows, and technical infrastructure to the extent necessary for delivery of Services.
4) Gather information management policies, collaboration practices and procedures in preparation for the workshops referenced in the Description of Services, prior to project kickoff meeting or relevant workshops.
5) Acknowledge that Oracle resources will not typically perform services on holidays recognized by Oracle, on weekends or outside the standard business hours observed in the resource location. However, with your permission, Oracle resources may choose to perform services outside of those business hours, or on such holidays and/or weekends.
6) Be responsible for all communications to any of your employees, contractors and agents that are not on the project team.
7) Create all end user training material specific to Your project or organization's processes.
8) Prepare any necessary end-user training material and presentations, including train-the-trainer materials.
9) Be responsible for training end users.
10) Be responsible for configuration updates to existing Aconex projects.
11) Ensure your tasks, including user acceptance testing, are completed in the timeframes required.

B.   <u>Project Assumptions.</u>

1) All services will be performed remotely.
2) To the extent the person hours contained herein are not sufficient to perform or complete all of the tasks referenced in the description of services, you may choose to purchase additional person days.
3) Oracle's standard documentation format will be used for any documentation prepared and / or delivered during the performance of services.
4) Unless required by local laws, all functionality and services will be configured, documented, and delivered using English only.
5) Anything not expressly listed in the Description of Services is not included in the scope of Services.

3. Unused Services

The Services must be used within three (3) months from Your order's effective date, unless otherwise stated in Your order ("Services Period"). Any Services not used within the Services Period will be automatically forfeited by You, with no further action required of either party, and You will not be entitled to a refund, or any credit toward additional or other services, for any unused portion of the fees paid for any unused Services. You may not use the fees for any services other than the Services stated herein.

4. Project Management

You and Oracle each agree to designate a project manager who shall be responsible for coordinating its activities under this order. You and Oracle each shall direct all inquiries concerning the Services to the other party's project manager. Your project manager shall have the authority to approve Services on Your behalf. Oracle's project manager shall have the sole right to exercise direct control and supervision over the work assignments of Oracle resources.

Oracle Aconex Technical Services

Part #B91526

1. Description of Services

At Your direction, Oracle will provide You with the quantity of hours listed in Your order for technical services related to Your Oracle Aconex instance ("Services"). Such Services may include the following:

    A. Assistance performing system administration tasks in bulk.
    B. Provide event logs and reports for action tracking.
    C. Provide Project-wide corrections of metadata under project settings based on instructions received from You.

2. Your Cooperation and Project Assumptions

    A. <u>Your Cooperation</u>. Subject to the terms in the Policies, in addition to the obligations in the Policies, You shall:

        1) Assign a qualified resource who is able to obtain authorization, or authorize, proposed configuration changes.
        2) Provide information regarding existing application usage, targeted users, processes and workflows, and technical infrastructure to the extent necessary for delivery of Services.
        3) Acknowledge that Oracle resources will not typically perform services on holidays recognized by Oracle, on weekends or outside the standard business hours observed in the resource location. However, with your permission, Oracle resources may choose to perform services outside of those business hours, or on such holidays and/or weekends.
        4) Be responsible for all communications to any of your employees, contractors and agents that are not on the project team.
        5) Be responsible for training end users.
        6) Be responsible for configuration updates to existing Aconex projects.
        7) Ensure your tasks, including user acceptance testing, are completed in the timeframes required.

B. <u>Project Assumptions.</u>

1) All services will be performed remotely.
2) To the extent the person hours contained herein are not sufficient to perform or complete all of the tasks referenced in the description of services, you may choose to purchase additional person days.
3) Oracle's standard documentation format will be used for any documentation prepared and / or delivered during the performance of services.
4) Unless required by local laws, all functionality and services will be configured, documented, and delivered using English only.
5) Anything not expressly listed in the Description of Services is not included in the scope of Services.

3. Unused Services

The Services must be used within six (6) months from Your order's effective date, unless otherwise stated in Your order ("Services Period"). Any Services not used within the Services Period will be automatically forfeited by You, with no further action required of either party, and You will not be entitled to a refund, or any credit toward additional or other services, for any unused portion of the fees paid for any unused Services. You may not use the fees for any services other than the Services stated herein.

4. Primary Point of Contact

You agree to designate a primary contact who will work together with Oracle to facilitate an efficient delivery of Services.

Oracle Aconex Consulting Service – 1 Day
Part #B93573

1. Description of Services

At Your direction, Oracle will provide You with the quantity of person days listed in Your order for training and/or consultation services related to change management, utilization and adoption for Your Oracle Aconex instance ("Services").

2. Your Cooperation and Project Assumptions

A. <u>Your Cooperation</u>. Subject to the terms in the Policies, in addition to the obligations in the Policies, You shall:

1) Designate a project manager who shall (i) oversee and ensure your performance of the obligations you are tasked with during the performance of services, and (ii) work directly with the Oracle project manager to support the performance of services.
2) Assign a qualified resource who is able to obtain authorization, or authorize, proposed configuration changes.
3) Provide information regarding existing application usage, targeted users, processes and workflows, and technical infrastructure to the extent necessary for delivery of Services.

4) Gather information management policies, collaboration practices and procedures in preparation for the workshops referenced in the Description of Services, prior to project kickoff meeting or relevant workshops.
5) Acknowledge that Oracle resources will not typically perform services on holidays recognized by Oracle, on weekends or outside the standard business hours observed in the resource location. However, with your permission, Oracle resources may choose to perform services outside of those business hours, or on such holidays and/or weekends.
6) Be responsible for all communications to any of your employees, contractors and agents that are not on the project team.
7) Ensure your tasks, including user acceptance testing, are completed in the timeframes required.

B. <u>Project Assumptions.</u>

1) All services will be performed remotely.
2) To the extent the person hours contained herein are not sufficient to perform or complete all of the tasks referenced in the description of services, you may choose to purchase additional person hours.
3) Oracle's standard documentation format will be used for any documentation prepared and / or delivered during the performance of services.
4) Unless required by local laws, all functionality and services will be configured, documented, and delivered using English only.
5) Anything not expressly listed in the Description of Services is not included in the scope of Services.

3. Unused Services

The Services must be used within three (3) months from your order's effective date, unless otherwise stated in your order ("Services Period"). Any Services not used within the Services Period will be automatically forfeited by you, with no further action required of either party and You will not be entitled to a refund, or any credit toward additional or other services, for any unused portion of the fees paid for any unused Services. You may not use the fees for any services other than the Services stated herein.

4. Project Management

You and Oracle each agree to designate a project manager who shall be responsible for coordinating its activities under this order. You and Oracle each shall direct all inquiries concerning the Services to the other party's project manager. Your project manager shall have the authority to approve Services on Your behalf. Oracle's project manager shall have the sole right to exercise direct control and supervision over the work assignments of Oracle resources.

Oracle Aconex Consulting Service – 5 Days

Part #B93574

1. Description of Services

At Your direction, Oracle will provide You with five (5) person days listed in Your order for training and/or consultation services related to change management, utilization and adoption related to Your Oracle Aconex instance ("Services") as mutually agreed.

2. Your Cooperation and Project Assumptions

C. <u>Your Cooperation</u>. Subject to the terms in the Policies, in addition to the obligations in the Policies, You shall:

9) Designate a project manager who shall (i) oversee and ensure your performance of the obligations you are tasked with during the performance of services, and (ii) work directly with the Oracle project manager to support the performance of services.
10) Assign a qualified resource who is able to obtain authorization, or authorize, proposed configuration changes.
11) Provide information regarding existing application usage, targeted users, processes and workflows, and technical infrastructure to the extent necessary for delivery of Services.
12) Gather information management policies, collaboration practices and procedures in preparation for the workshops referenced in the Description of Services, prior to project kickoff meeting or relevant workshops.
13) Acknowledge that Oracle resources will not typically perform services on holidays recognized by Oracle, on weekends or outside the standard business hours observed in the resource location. However, with your permission, Oracle resources may choose to perform services outside of those business hours, or on such holidays and/or weekends.
14) Be responsible for all communications to any of your employees, contractors and agents that are not on the project team.
15) Ensure your tasks, including user acceptance testing, are completed in the timeframes required.

D. <u>Project Assumptions.</u>

1) All services will be performed remotely.
2) To the extent the person hours contained herein are not sufficient to perform or complete all of the tasks referenced in the description of services, you may choose to purchase additional person hours.
3) Oracle's standard documentation format will be used for any documentation prepared and / or delivered during the performance of services.
4) Unless required by local laws, all functionality and services will be configured, documented, and delivered using English only.
Anything not expressly listed in the Description of Services is not included in the scope of Services.

3. Unused Services

The Services must be used within three (3) months from your order's effective date, unless otherwise stated in your order ("Services Period"). Any Services not used within the Services Period will be automatically forfeited by you, with no further action required of either party and You will not be entitled to a refund, or any credit toward additional or other services, for any unused portion of the

fees paid for any unused Services. You may not use the fees for any services other than the Services stated herein.

4. Project Management

You and Oracle each agree to designate a project manager who shall be responsible for coordinating its activities under this order. You and Oracle each shall direct all inquiries concerning the Services to the other party's project manager. Your project manager shall have the authority to approve Services on Your behalf. Oracle's project manager shall have the sole right to exercise direct control and supervision over the work assignments of Oracle resources.

Oracle Aconex Consulting Service – 20 Days

Part #B93575

1. Description of Services

At Your direction, Oracle will provide You with twenty (20) person days listed in Your order for training and/or consultation services related to change management, utilization and adoption related to Your Oracle Aconex instance ("Services") as mutually agreed.

2. Your Cooperation and Project Assumptions

A. <u>Your Cooperation</u>. Subject to the terms in the Policies, in addition to the obligations in the Policies, You shall:

1) Designate a project manager who shall (i) oversee and ensure your performance of the obligations you are tasked with during the performance of services, and (ii) work directly with the Oracle project manager to support the performance of services.
2) Assign a qualified resource who is able to obtain authorization, or authorize, proposed configuration changes.
3) Provide information regarding existing application usage, targeted users, processes and workflows, and technical infrastructure to the extent necessary for delivery of Services.
4) Gather information management policies, collaboration practices and procedures in preparation for the workshops referenced in the Description of Services, prior to project kickoff meeting or relevant workshops.
5) Acknowledge that Oracle resources will not typically perform services on holidays recognized by Oracle, on weekends or outside the standard business hours observed in the resource location. However, with your permission, Oracle resources may choose to perform services outside of those business hours, or on such holidays and/or weekends.
6) Be responsible for all communications to any of your employees, contractors and agents that are not on the project team.
7) Ensure your tasks, including user acceptance testing, are completed in the timeframes required.

B. <u>Project Assumptions.</u>

1) All services will be performed remotely.

2) To the extent the person hours contained herein are not sufficient to perform or complete all of the tasks referenced in the description of services, you may choose to purchase additional person hours.
3) Oracle's standard documentation format will be used for any documentation prepared and / or delivered during the performance of services.
4) Unless required by local laws, all functionality and services will be configured, documented, and delivered using English only.
   Anything not expressly listed in the Description of Services is not included in the scope of Services.

3. Unused Services

The Services must be used within six (6) months from your order's effective date, unless otherwise stated in your order ("Services Period"). Any Services not used within the Services Period will be automatically forfeited by you, with no further action required of either party and You will not be entitled to a refund, or any credit toward additional or other services, for any unused portion of the fees paid for any unused Services. You may not use the fees for any services other than the Services stated herein.

4. Project Management

You and Oracle each agree to designate a project manager who shall be responsible for coordinating its activities under this order. You and Oracle each shall direct all inquiries concerning the Services to the other party's project manager. Your project manager shall have the authority to approve Services on Your behalf. Oracle's project manager shall have the sole right to exercise direct control and supervision over the work assignments of Oracle resources.

Oracle Construction and Engineering Advisory Services Pack

Part #B90495 (available in the United Sates only)

1. Description of Services

Oracle will provide You with up to forty (40) hours of assistance related to Your Primavera P6, Primavera Unifier or Oracle Primavera Cloud application ("Application") in Your Oracle Cloud Services Environment (the "Services").

Assistance may include:

A. Running functional workshops within the scope of the Application.
B. Creating and delivering training enablement on the Application.
C. Reviewing implemented configurations of the Application.
D. Defining requirements for new configurations of the Application.
E. Assisting with go-live activities.
F. Reviewing implemented data migrations or conversions from other sources to the Application.
G. Defining requirements for new data migrations or conversions from other sources to the Application.
H. Reviewing implemented reports as defined in the Application.

I. Defining requirements for new reports in the Application.
J. Reviewing implemented integrations to the Application.
K. Defining requirements for new integrations to the Application.

2. Your Cooperation and Project Assumptions

A. <u>Your Cooperation</u>. Subject to the terms in the Policies, in addition to the obligations in the Policies, You shall:

1) Designate a project manager who shall (i) oversee and ensure your performance of the obligations you are tasked with during the performance of services, and (ii) work directly with the Oracle project manager to support the performance of services.
2) Assign a qualified resource who is able to obtain authorization, or authorize, proposed configuration changes.
3) Provide Oracle with access to data structures, documentation, applications, databases, and artifacts as required by Oracle to support the performance of Services.
4) Provide the necessary, appropriate data, (e.g. test data, configuration data, etc.) required by Oracle to support the performance of Services.
5) Acknowledge that Oracle resources will not typically perform services on holidays recognized by Oracle, on weekends or the standard business hours observed in the resource location. However, with your permission, Oracle resources may choose to perform services outside of those business hours, or on such holidays and/or weekends.
6) Be responsible for all communications to any of your employees, contractors and agents that are not on the project team.

B. <u>Project Assumptions.</u>

1) The parties acknowledge and agree that the performance of Services does not require or involve the processing of personal data.
2) All services will be performed remotely.
3) To the extent the person hours contained herein are not sufficient to perform or complete all of the tasks referenced in the description of services, You may choose to purchase additional person hours.
4) Oracle's standard documentation format will be used for any documentation prepared and / or delivered during the performance of services.
5) Unless required by local laws, all functionality and services will be configured, documented, and delivered using English only.
6) Anything not expressly listed in the Description of Services is not included in the scope of Services.

3. Unused Services

The Services must be used within six (6) months from your order's signature date ("Professional Services Period"). Any Services not used within the Professional Services Period will be automatically forfeited by You, with no further action required of either party. As such, You will not be entitled to a refund, or any credit toward additional or other services, for any unused portion of the fees paid for

any unused Services. You may not use the fees for any other services other than the Services state herein.

4. Project Management

You and Oracle each agree to designate a project manager who shall be responsible for coordinating its activities under this order. You and Oracle each shall direct all inquiries concerning the Services to the other party's project manager. Your project manager shall have the authority to approve Services on Your behalf. Oracle's project manager shall have the sole right to exercise direct control and supervision over the work assignments of Oracle resources.

Oracle Conject Consulting Service – 1 Day

Part #B93576

1. Description of Services

At Your direction, Oracle will provide You with the quantity of person days listed in Your order for training and/or consultation services related to change management, utilization and adoption related to Your Oracle Conject instance ("Services") as mutually agreed.

2. Your Cooperation and Project Assumptions

A. Your Cooperation. Subject to the terms in the Policies, in addition to the obligations in the Policies, You shall:

1) Designate a project manager who shall (i) oversee and ensure your performance of the obligations you are tasked with during the performance of services, and (ii) work directly with the Oracle project manager to support the performance of services.
2) Assign a qualified resource who is able to obtain authorization, or authorize, proposed configuration changes.
3) Provide information regarding existing application usage, targeted users, processes and workflows, and technical infrastructure to the extent necessary for delivery of Services.
4) Gather information management policies, collaboration practices and procedures in preparation for the workshops referenced in the Description of Services, prior to project kickoff meeting or relevant workshops.
5) Acknowledge that Oracle resources will not typically perform services on holidays recognized by Oracle, on weekends or outside the standard business hours observed in the resource location. However, with your permission, Oracle resources may choose to perform services outside of those business hours, or on such holidays and/or weekends.
6) Be responsible for all communications to any of your employees, contractors and agents that are not on the project team.
7) Create all end user training material specific to Your project or organization's processes.
8) Prepare any necessary end-user training material and presentations, including train-the-trainer materials.
9) Training excludes training available through Training Courses and Videos at https://docs.oracle.com/en/industries/construction-engineering.
10) Ensure your tasks, including user acceptance testing, are completed in the timeframes required.

B. <u>Project Assumptions.</u>

    1) All services will be performed remotely.
    2) Excluded from scope are data migration, custom reporting, security, compliance and integration consultation.
    3) To the extent the person hours contained herein are not sufficient to perform or complete all of the tasks referenced in the description of services, you may choose to purchase additional person days.
    4) Oracle's standard documentation format will be used for any documentation prepared and / or delivered during the performance of services.
    5) Unless required by local laws, all functionality and services will be configured, documented, and delivered using English only.
    6) Training excludes training available through Training Courses and Videos at https://docs.oracle.com/en/industries/construction-engineering.
    7) Anything not expressly listed in the Description of Services is not included in the scope of Services.

3. Unused Services

The Services must be used within three (3) months from Your order's effective date, unless otherwise stated in Your order ("Services Period"). Any Services not used within the Services Period will be automatically forfeited by You, with no further action required of either party, and You will not be entitled to a refund, or any credit toward additional or other services, for any unused portion of the fees paid for any unused Services. You may not use the fees for any services other than the Services stated herein.

4. Project Management

You and Oracle each agree to designate a project manager who shall be responsible for coordinating its activities under this order. You and Oracle each shall direct all inquiries concerning the Services to the other party's project manager. Your project manager shall have the authority to approve Services on Your behalf. Oracle's project manager shall have the sole right to exercise direct control and supervision over the work assignments of Oracle resources.

Oracle Conject Consulting Service – 5 Days

Part #B93577

1. Description of Services

At Your direction, Oracle will provide You with five (5) person days listed in Your order for training and/or consultation services related to change management, utilization and adoption related to Your Oracle Conject instance ("Services") as mutually agreed.

2. Your Cooperation and Project Assumptions

A. <u>Your Cooperation</u>. Subject to the terms in the Policies, in addition to the obligations in the Policies, You shall:

1) Designate a project manager who shall (i) oversee and ensure your performance of the obligations you are tasked with during the performance of services, and (ii) work directly with the Oracle project manager to support the performance of services.
2) Assign a qualified resource who is able to obtain authorization, or authorize, proposed configuration changes.
3) Provide information regarding existing application usage, targeted users, processes and workflows, and technical infrastructure to the extent necessary for delivery of Services.
4) Gather information management policies, collaboration practices and procedures in preparation for the workshops referenced in the Description of Services, prior to project kickoff meeting or relevant workshops.
5) Acknowledge that Oracle resources will not typically perform services on holidays recognized by Oracle, on weekends or outside the standard business hours observed in the resource location. However, with your permission, Oracle resources may choose to perform services outside of those business hours, or on such holidays and/or weekends.
6) Be responsible for all communications to any of your employees, contractors and agents that are not on the project team.
7) Create all end user training material specific to Your project or organization's processes.
8) Prepare any necessary end-user training material and presentations, including train-the-trainer materials.
9) Ensure your tasks, including user acceptance testing, are completed in the timeframes required.

B. Project Assumptions.

1) All services will be performed remotely.
2) Excluded from scope are data migration, custom reporting, security, compliance and integration consultation.
3) To the extent the person hours contained herein are not sufficient to perform or complete all of the tasks referenced in the description of services, you may choose to purchase additional person days.
4) Oracle's standard documentation format will be used for any documentation prepared and / or delivered during the performance of services.
5) Unless required by local laws, all functionality and services will be configured, documented, and delivered using English only.
6) Training excludes training available through Training Courses and Videos at https://docs.oracle.com/en/industries/construction-engineering
7) Anything not expressly listed in the Description of Services is not included in the scope of Services.

3. Unused Services

The Services must be used within three (3) months from Your order's effective date, unless otherwise stated in Your order ("Services Period"). Any Services not used within the Services Period will be automatically forfeited by You, with no further action required of either party, and You will not be entitled to a refund, or any credit toward additional or other services, for any unused portion of the fees paid for any unused Services. You may not use the fees for any services other than the Services stated herein.

4. Project Management

You and Oracle each agree to designate a project manager who shall be responsible for coordinating its activities under this order. You and Oracle each shall direct all inquiries concerning the Services to the other party's project manager. Your project manager shall have the authority to approve Services on Your behalf. Oracle's project manager shall have the sole right to exercise direct control and supervision over the work assignments of Oracle resources.

Oracle Conject Consulting Service – 20 Days
Part #B93578

1.   Description of Services

At Your direction, Oracle will provide You with twenty (20) person days listed in Your order for training and/or consultation services related to change management, utilization and adoption related to Your Oracle Conject instance ("Services") as mutually agreed.

2.   Your Cooperation and Project Assumptions

A.   Your Cooperation. Subject to the terms in the Policies, in addition to the obligations in the Policies, You shall:

1) Designate a project manager who shall (i) oversee and ensure your performance of the obligations you are tasked with during the performance of services, and (ii) work directly with the Oracle project manager to support the performance of services.
2) Assign a qualified resource who is able to obtain authorization, or authorize, proposed configuration changes.
3) Provide information regarding existing application usage, targeted users, processes and workflows, and technical infrastructure to the extent necessary for delivery of Services.
4) Gather information management policies, collaboration practices and procedures in preparation for the workshops referenced in the Description of Services, prior to project kickoff meeting or relevant workshops.
5) Acknowledge that Oracle resources will not typically perform services on holidays recognized by Oracle, on weekends or outside the standard business hours observed in the resource location. However, with your permission, Oracle resources may choose to perform services outside of those business hours, or on such holidays and/or weekends.
6) Be responsible for all communications to any of your employees, contractors and agents that are not on the project team.
7) Create all end user training material specific to Your project or organization's processes.
8) Prepare any necessary end-user training material and presentations, including train-the-trainer materials.
9) Ensure your tasks, including user acceptance testing, are completed in the timeframes required.

B.   Project Assumptions.

1) All services will be performed remotely.
2) Excluded from scope are data migration, custom reporting, security, compliance and integration consultation.

3) To the extent the person hours contained herein are not sufficient to perform or complete all of the tasks referenced in the description of services, you may choose to purchase additional person days.
4) Oracle's standard documentation format will be used for any documentation prepared and / or delivered during the performance of services.
5) Unless required by local laws, all functionality and services will be configured, documented, and delivered using English only.
6) Training excludes training available through Training Courses and Videos at https://docs.oracle.com/en/industries/construction-engineering.
7) Anything not expressly listed in the Description of Services is not included in the scope of Services.

3. Unused Services

The Services must be used within six (6) months from Your order's effective date, unless otherwise stated in Your order ("Services Period") with 50% of Services to be used within the first three (3) months. Any Services not used within the Services Period will be automatically forfeited by You, with no further action required of either party, and You will not be entitled to a refund, or any credit toward additional or other services, for any unused portion of the fees paid for any unused Services. You may not use the fees for any services other than the Services stated herein.

4. Project Management

You and Oracle each agree to designate a project manager who shall be responsible for coordinating its activities under this order. You and Oracle each shall direct all inquiries concerning the Services to the other party's project manager. Your project manager shall have the authority to approve Services on Your behalf. Oracle's project manager shall have the sole right to exercise direct control and supervision over the work assignments of Oracle resources.